



Dates in Effect: Oct 2023 – Oct 2024

Authority (Legislative Context):

Municipal Government Act, Section 145.

A council may pass bylaws in relation to the following:

- a. the establishment and functions of council committees and other bodies;*
- b. procedures to be followed by council, council committees and other bodies established by the council.*

KID Procedural Order, Section 31.a.

Council may establish Committees as are necessary or advisable for the orderly and efficient handling of the affairs of KID and shall establish the Terms of Reference for said Committees.

Committee Type: Ad hoc

Purpose:

The purpose of the Transit Committee is to act as a Steering Committee for future Transit assessments and needs within Kananaskis Improvement District (KID), with the goal of: (a) increasing transportation choices primarily for visitors, and as an ancillary benefit for residents and commuting staff; (b) facilitating tourism and economic prosperity in Kananaskis while decreasing the environmental footprint in ecologically sensitive areas; (c) reducing parking congestion and human/wildlife encounters; and (d) reducing greenhouse gas emissions.

To achieve this purpose, the objectives include:

1. Obtaining a feasibility study to evaluate implementing transit service in KID including a phased service plan;
2. Reviewing and advising on funding options and grants;
3. Playing an Advocacy Role with other levels of government to move this initiative forward as a priority;
4. Liaising with other groups and individuals on transit recommendations and suggestions, and to also act as the liaison between these groups and individuals, and KID Council;
5. Exploring partnership options (with governments including the Ministry of Alberta Forestry and Parks, private entities, transit commissions, First Nations communities, etc.);
6. Pursuing intermunicipal collaboration with the MD of Bighorn, per the Intermunicipal Cooperation Agreement.

Roles and Responsibilities (update annually until the completion of the Committee work):

1. To oversee and coordinate the aforementioned objectives;
2. Build relationships with other government partners and stakeholders;

3. Explore opportunities for public input; and
4. Provide advice and recommendations to Council on the status of transit work.

Membership:

The Transit Committee shall be made up of the following:

1. Up to two (2) KID Councillors, who will be designated as Chair and Vice-Chair of the Committee.
2. One Alberta Forestry and Parks Representative (Advisory Member), at the discretion of KID Council.
3. One member of the public (Advisory Member), at the discretion of KID Council.
4. The KID Councillor appointments will be reviewed annually at the Organizational Meeting in October.

Designated KID Administrative Representative: One Municipal Advisor

Procedures

1. The Transit Committee will meet monthly, or as needed and determined by the Transit Committee.
2. The business of the Committee shall be in accordance with Ministerial Orders, the *Municipal Government Act*, and the KID Procedural Order No. 1-2019 and 01-2021 (Amendment).
3. The Committee shall review its TOR annually in October and update them to reflect required changes in mandate or operating procedures.

Approval Date: January 24, 2023	Resolution: 2023/01/24_08
Amendment Date(s): October 13, 2023	Resolution: 2022/10/13_07