

**MINUTES OF THE  
KANANASKIS IMPROVEMENT DISTRICT  
FIRESMART COMMITTEE**

**MEETING 4**

**September 3, 2008  
@ 9:30 a.m.**

**Kananaskis Improvement District Council Chambers**

**Present:**

Chair:	Jamie Tiessen	Chair
Recorder:	Shawn Polley	Kananaskis Emergency Services
Members:	Stew Walkinshaw	Montane Forest Management
	Derek Small	Kananaskis Lower Lakes Cabin/Pocaterra Residents
	Connie Nielson	Bow Valley/Evan Thomas Resident
	Rick Arthur	SRD – Forestry
	Ryan Good	SRD – Forestry
	Jon Jorgenson	SRD – Fish and Wildlife
Regrets:	Colin Perry	KID Business
	Rod Gow	Tourism Parks and Recreation
Guests:	NONE	

Agenda Item	Committee Discussion	Action Assigned To	Due Date	Action Completed (Yes/No)
<b>Call to Order/Site Introduction/Orientation</b>	<p>Jamie Tiessen welcomed the committee, Shawn Polley provided an OH&amp;S Orientation to the facility.</p> <p>Jamie introduced and welcomed Connie Nielsen representing the Bow Valley/Evan Thomas residents</p>			
<b>Previous Minutes</b>	Motion to approve minutes by Stew Walkinshaw			
<b>Review of Agenda</b>	<p>The agenda was approved as presented</p> <p>One new item was added to new business: Attendance at Partners in Protection</p>			
<b>Review of Action Items</b>	Due dates reassigned or noted as completed			
<b>Outstanding Action Items from Jan 31/08</b>	<p>Kevin Topolnicki added that approvals were issued, discussed the KLLCA process to seek approvals.</p> <ul style="list-style-type: none"> <li>K. Topolnicki was assigned the task to smooth the SRD Land dept and Forestry dept conflict for residents to assist with one letter of permission to remove Buffalo Berry bushes on public land while they were working on FireSmart clearing.</li> </ul> <p>UPDATE</p> <p>KT met with Dan Adams, Jon Jorgenson, Rod Gow and Steve Donelon to discuss issue and provide some direction towards the management of FireSmart initiatives and Buffalo Berry. FireSmart committee to ensure the end process allows for the management of both issues without causing re-occurring struggles of priorities. FireSmart committee requested a final management policy or statement for the future direction of this issue.</p> <p>Follow up required with an update to the KID council.</p>	<p><b>K. Topolnicki</b></p> <p><b>R. Arthur</b></p>	<p><b>On-going</b></p> <p><b>Jan 9, 09</b></p>	
<b>WUI Plan</b>	<ul style="list-style-type: none"> <li>The FireSmart committee determined that grant money would be used in the Lower Lakes Cabin Owners lease property boundaries and the GoA would responsible for all Crown Lands surrounding.</li> <li>The FireSmart committee deferred the decision of the Kananaskis Village Hotel and Residence properties to the Building and Grounds committee for a financial decision.</li> </ul> <p>S. Polley attended the August 28, 2008 meeting and the B&amp;G Committee will continue to collaborate with the FireSmart Committee in the development of a plan and work for the Kananaskis Village area.</p> <p>KID Council makes Motion #826/08 to accept the WUI plan prepared by Montane Forest Management Ltd. and implement the recommendations of the report.</p>	<b>S. POLLEY</b>		

Agenda Item	Committee Discussion	Action Assigned To	Due Date	Action Completed (Yes/No)
	<p>Walkinshaw is currently awaiting input from Jorgenson and Gow regarding the ownership of lands, lease dispositions and assignments. A recommendation to allow for a comment or clause that would give the disposition holder a clearer direction for FireSmart activities would be pursued in the upcoming lease renewals. Walkinshaw will continue to work on the land management and lease disposition process with Dan Adams and the FireSmart committee.</p>	<p><b>Gow, Jorgenson</b></p>	<p><b>Jan 9, 09</b></p>	
<p><b>FireSmart Community Grant</b></p>	<p>Stew Walkinshaw provided an update to the KID FireSmart Community Grant that was applied for in 2007 for expenditure in the 2008 fiscal year.</p> <ul style="list-style-type: none"> <li>• \$43,794.00 committed to projects</li> <li>• \$6,206.00 to spend</li> <li>• Members were reminded that the total grant must include both hard funding and equity funding which can include meeting costs, member hours to attend meetings, labor and supplies / consumable costs. Each member was assigned the task to ensure all costs are submitted to <a href="mailto:shawn.polley@gov.ab.ca">shawn.polley@gov.ab.ca</a> and a master sheet will be kept in the KID office.</li> <li>• 2008/09 Community FireSmart Grant application is anticipated to be on June 15, 2008. Stew Walkinshaw will provide a recommendation to the KID FireSmart Committee to be presented to KID Council for approval at the May 6, 2008 mtg. Recommendation to include seeking a 5 year (minimum) long term commitment from SRD to complete the follow list of priority projects. <ul style="list-style-type: none"> <li>○ Preparation of the detailed fuel modification plan and completion of the project at one of the priority communities as determined by the KID FireSmart Committee</li> <li>○ Pre-attack plan preparation for one of the priority communities as determined by the KID FireSmart Committee.</li> <li>○ Public Education programs.</li> </ul> </li> <li>• May 6<sup>th</sup>, 2008 KID Council approved of the recommendations made by the FireSmart Committee and directed Administration to proceed with the application for the 2008-09 FireSmart Community Grant Program.</li> </ul> <p>UPDATE</p> <ul style="list-style-type: none"> <li>• Long term sustainable funding will not be approved by the FireSmart Community Grant Program and will remain a year to year program and application.</li> <li>• Jorgenson asked to insert BearSmart messages with FireSmart messages to be</li> </ul>	<p><b>All Members</b></p> <p><b>S. Walkinshaw</b></p> <p><b>S. Polley</b></p>	<p><b>On-going</b></p> <p><b>Prior to June 15/08</b></p> <p><b>Prior to June 15/08</b></p>	

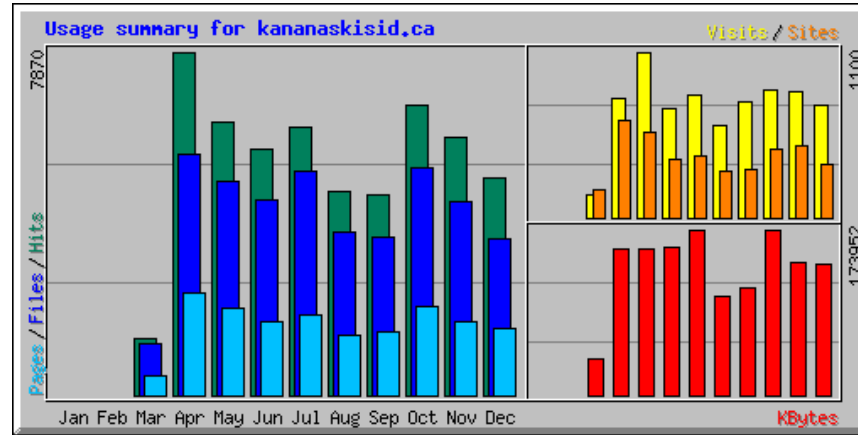
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	<p>promoted at same time under the FireSmart grant program. R. Arthur clarified that the FireSmart grant funding is to be used for FireSmart activities only and the focus should be placed separately on each program.</p> <ul style="list-style-type: none"> <li>• R. Arthur notified the FireSmart Committee that the KID was a successful recipient of 2008-09 FireSmart Community Grant funding. A cheque for \$50,000 a letter from the minister and agreements would be forwarded to the KID Council.</li> <li>• S. Polley was assigned the task to investigate a long term FireSmart Community Grant funding option from SRD and also determine if other municipalities have identified the importance of sustainable funding.</li> </ul>	S. Polley	Jan 09-09	
<b>KID Website</b>	<p>S. Polley recommended that the KID FireSmart committee terms, of reference, meeting minutes and community progress be organized on the KID website. Committee approved decision.</p> <p>UPDATE</p> <p>Polley contacted webmaster Bow Valley Computers to redesign a FireSmart web page on the KID site. Bow Valley Computers currently working on the completion of a beta version to ensure the needs of the committee are met (July 25, 2008.)</p> <p>S. Polley to provide website activity –Attached to minutes end of December 2008</p>	S. Polley	Jan 09-09	
<b>New Business</b>	<p>Partners in Protection Jasper October 1,2,3 2008</p> <p>Stew Walkinshaw was requested to attend and discuss KID successes in engaging the community</p>			
<b>Next Meeting Date &amp; Time</b>	<p>Date: JANUARY 9<sup>th</sup>, 2008</p> <p>Time: 9:30 a.m.</p> <p>Location: Kananaskis Improvement District Council Chambers</p>			

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JAMIE TIESSEN  
CHAIR KID FIRESMART COMMITTEE

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DATE

KID WEBSITE ACTIVITY

APPENDIX A



Summary by Month										
Month	Daily Avg				Monthly Totals					
	Hits	Files	Pages	Visits	Sites	KBytes	Visits	Pages	Files	Hits
<a href="#">Dec 2008</a>	226	162	70	33	354	137703	742	1540	3579	4979
<a href="#">Nov 2008</a>	196	148	55	27	473	138802	838	1674	4458	5899
<a href="#">Oct 2008</a>	214	168	65	27	452	173952	844	2032	5223	6660
<a href="#">Sep 2008</a>	152	121	48	25	316	112501	768	1443	3633	4589
<a href="#">Aug 2008</a>	150	120	44	19	312	103144	610	1391	3736	4658
<a href="#">Jul 2008</a>	198	165	59	26	405	172226	812	1839	5120	6152
<a href="#">Jun 2008</a>	187	149	55	24	392	155095	726	1673	4491	5622
<a href="#">May 2008</a>	202	157	63	35	571	153130	1100	1983	4885	6270
<a href="#">Apr 2008</a>	262	183	78	26	645	153399	791	2363	5510	7870
<a href="#">Mar 2008</a>	118	106	39	13	183	38925	151	438	1169	1305
<b>Totals</b>						<b>1338877</b>	<b>7382</b>	<b>16376</b>	<b>41804</b>	<b>54004</b>