

**APPROVED MINUTES OF THE
KANANASKIS IMPROVEMENT DISTRICT
FIRESMART COMMITTEE**

January 31, 2008

@ 9:00 a.m.

Kananaskis Improvement District Council Chambers

Present:

| | | |
|-----------|------------------|--------------------------------------------------|
| Chair: | Jamie Tiessen | Chair |
| Recorder: | Shawn Polley | Kananaskis Emergency Services |
| Members: | Stew Walkinshaw | Montane Forest Management |
| | Colin Perry | KID Business |
| | Derek Small | Kananaskis Lower Lakes Cabin/Pocaterra Residents |
| | Jon Jorgenson | SRD – Fish and Wildlife |
| | Kevin Topolnicki | SRD – Forestry |
| | Rod Gow | TPRC |
| Regrets: | | Bow Valley/Evan Thomas Residents |
| Guests | Mike Benny | KID Chief Administrative Officer |
| | Sean MacNeil | SRD - Forestry |

| Agenda Item | Committee Discussion | Action Assigned To | Due Date | Action Completed (Yes/No) |
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| Call to Order/Site Introduction/Orientation | Jamie Tiessen welcomed the new committee, Shawn Polley provided an OH&S Orientation to the facility. All committee members introduced themselves. S. Polley was assigned the task to solicit a community member to represent the Bow Valley/Evan Thomas residents | S. Polley | Apr 30/08 | |
| Review of Agenda | The agenda was approved as written | | | |
| Introduction to FireSmart | Kevin Topolnicki provided a handout and introduction to the Provincial FireSmart program Rod Gow added that one of the goals of the committee should be to ensure that unrealistic expectations are not presented to the community and that if you remove just a few trees you will be okay, either the FireSmart recommendations are adopted or they are not. Discussion regarding the upcoming FireSmart Community Series March 12-14, 2008 attendance to speak on the “Apathy to action: the Kananaskis experience”, Mike Benny committed to finding a speaker for the topic. Stew Walkinshaw will represent the KID | M. Benny | Completed | Yes |
| Terms of Reference | Were adopted with no additions or changes | | | |
| What have we done to date? | Derek Small provided a handout “attached” Colin Perry “nothing to date” Shawn Polley provided a KID update <ul style="list-style-type: none"> • KID provided chipping contract, manpower equity funding, and equipment, product removal, and committed funding to the project. Rod Gow TPRC added approvals were issued where required and ensured corporate partners were notified and available to assist. Kevin Topolnicki added that approvals were issued, discussed the KLLCA process to seek approvals. <ul style="list-style-type: none"> • K. Topolnicki was assigned the task to smooth the SRD Land dept and Forestry | K. Topolnicki | Apr 30/08 | |

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| | <p>dept conflict for residents to assist with one letter of permission to remove Buffalo Berry bushes on public land while they were working on FireSmart clearing.</p> <p>Mike Benny discussed the Land Use Order</p> <p>S. Polley was assigned the task of sending J. Tiessen a copy of the KID Land Use Order</p> | S. Polley | Apr 30/08 | |
| FireSmart Community Grant | <p>Stew Walkinshaw provided an update to the KID FireSmart Community Grant that was applied for in 2007 for expenditure in the 2008 fiscal year.</p> <ul style="list-style-type: none"> • \$20,000 committed to projects • \$30,000 to spend • Total grant must include both hard funding and equity funding which can include meeting costs, member hours to attend meetings, labor and supplies / consumable costs. Each member was assigned the task to ensure all costs are submitted to shawn.polley@gov.ab.ca and a master sheet will be kept in the KID office. • The top four projects will be moving forward for funding and completion. • S. Walkinshaw committed to complete the first draft of the WUI Plan by the next meeting. • S. Walkinshaw committed to purchase, install and training KESC employees in the use of the RedZone Software • S. Walkinshaw identified that the committee make a decision to proceed with the fuel modification as approved by the grant, the following three tasks were assigned; <ol style="list-style-type: none"> 1. Assign a scope of work 2. Identify equity dollars for the project 3. Tender the KCGC project and once complete use the balance of the funds to complete additional work. <p>UPDATE March 6, 2008: KID received four proposals and will be proceeding with the low valid bidder, with an estimated cost of about \$26,000.</p> <ol style="list-style-type: none"> 4. K. Topolnicki to send TPRC R. Gow a request to conduct the fuel modification when on TPRC lands. | <p>All Members</p> <p>S. Walkinshaw</p> <p>S. Walkinshaw</p> <p>S. Walkinshaw Committee KID Admin</p> <p>K. Topolnicki</p> | <p>On-going</p> <p>Apr 30/08</p> <p>Next Mtg</p> <p>Next Mtg Next Mtg Feb 08</p> <p>Next Mtg</p> | |

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| Committee Interface with K.C. Vegetation Management Strategy | <p>S. Walkinshaw provided an update of the strategy currently under development.</p> <p>J. Jorgenson added that while the FireSmart contractor was completing fuel modification could Buffalo Berry crops also not be removed under the same contract. S. Walkinshaw provided a price per hectare for FireSmart work, J. Jorgenson was assigned the task to provide an estimate on Buffalo Berry crop removal based on previous work completed under TPRC contracts</p> | J. Jorgenson | Next Mtg | |
| Stewardship Days at K.C. Golf Course / Mt. Kidd Housing Area | <p>Committee receives the KCRA letter dated December 7, 2007 to the KID Council, attached.</p> <p>S. Polley assigned to respond to the letter on behalf of the committee and coordinate the group.</p> <p>S. Polley assigned to write a KID newsletter article for the summer issue.</p> | <p>S. Polley</p> <p>S. Polley</p> | <p>Before Next Mtg</p> <p>Prior to June 08</p> | |
| Summary of Actions Items | Completed as above | | | |
| Next Meeting Date & Time | <p>Date: APRIL 30, 2008</p> <p>Time: 9:00 a.m.</p> <p>Location: Kananaskis Improvement District Council Chambers</p> | | | |