

**MINUTES OF THE ONE HUNDRED AND THIRTY FIRST MEETING
OF THE KANANASKIS IMPROVEMENT DISTRICT COUNCIL
WEDNESDAY, MAY 11, 2011 – 1:00 P.M.
KANANASKIS VILLAGE CENTRE**

MINUTES

PRESENT:

Chairperson: Dan DeSantis

Councillors: Jamie Tiessen
Arnold Hoffman
Bruce Lukey

In Attendance: Tammi Pretty, Acting Chief Administrative Officer
AJ Evenson, Acting Manager, TPR
Shawn Polley, Manager Kananaskis Emergency Services

Recording Secretary: Tammi Pretty, Municipal Administrator

I. STANDING AGENDA ITEMS

a) Consideration of the Agenda

a) Items to be struck

Nil

b) Items to be added

Resignation of Ken Kelly
Letter regarding Acting Chief of Emergency Services
Appointment of CAO

2. Review of Pending Agenda

3. Kananaskis Emergency Services Update

Fire/Ambulance

Shawn Polley reported on activity since January 2011. There has been a significant decrease in call volume. Dave Levisky has taken the role vacated by Terry Truchan and started May 2, 2011. Dave is extremely well trained and qualified, having worked with Suncor for 8 years.

Shawn Polley provided an update on the FRESC membership and relevant recommendation. Council requested Shawn Polley proceed with discussions regarding setting up a contract with the City of Calgary for Fire Dispatch services and continue with the process to withdraw membership with FRESC. To be completed by end of 2011.

Administration to draft a letter to FORTIS requesting a presentation at the June meeting regarding power issues going back to June 2010, with a cc going to the Energy Board.

Royal Canadian Mounted Police

Constable Tammy Keller gave an update on recent activities. There is an incoming detachment Commander, Cpl. Jane Boehr, who will need to sell her residence prior to transferring. There will be an interim member to supplement the detachment for the summer months.

The Annual Performance Plan is being finalized with the main objectives remaining at:

- Traffic – speeding
- Property – Theft from Auto
- Community Policing Initiative – Community Interaction
- Substance Abuse – Marijuana / Hashish
- Addition of seatbelts and stop signs to Traffic

Council agreed to these objectives and Chairman DeSantis will sign off on this. Administration will draft a letter thanking the RCMP for listening to their concerns and working to address the vacancy.

4. Council Committee Reports/ Updates

a) KCICC/KID Working Group

There has been no meeting since the last update.

b) Budget and Audit Committee

Chairman Dan DeSantis reviewed discussions held at the Budget and Audit Committee meeting earlier in the day.

i) 2011 Water and Wastewater Rates

Administration will draft a letter to Delta in response to this issue.

ii) BWI 2010 cost recovery

MOTION: Jamie Tiessen Move that Administration invoice Residents and Ratepayers by invoicing based on their percentage of the total amount from Qtr 3 of 2009. This is in order to ensure full cost recovery to recoup the settlement with Hardie & Kelly to settle outstanding invoices to Budget Waste Inc (BWI). If Residents and Ratepayers pay prior to July 1st they will receive a discount of 10%, after that date full amount will be owing.

Second: Bruce Lukey

#943/11 Carried Unanimously

iii) 2010 Financial Statements Approval

MOTION: Arnold Hoffman Move that Council accept the Auditor's Report and approve the 2010 Audited Financial Statements.

Second: Bruce Lukey

#944/11 Carried Unanimously

iv) 2010 Grant Transfers

MOTION: Jamie Tiessen Move that Council accept the Auditor's Report and approve the 2010 Audited Financial Statements.

Second: Arnold Hoffman

#945/11 Carried Unanimously

MOTION: Jamie Tiessen Move to transfer the \$43,021 received in 2010, plus \$167.34 of the 2010 Forest Resource Improvement Association of Alberta (FRIAA) Grant identified as interest earned on the 2010 trial balance sheet to Deferred Operating Contributions – External Restricted Cash for spending on the FRIAA Fuel Reduction Program in 2011.

Second: Arnold Hoffman

#946/11 Carried Unanimously

MOTION: Bruce Lukey Move to transfer \$64,631.75, plus \$755.91 of the 2010 unrestricted Surplus (Net Assets) identified as interest earned on the 2010 trial balance sheet to Deferred Capital Contributions – External Restricted Cash, that \$88,424 be allocated for spending on the Combination Aerial/Pumper Apparatus 2011 Capital lease payment and that the balance remain as restricted cash for capital purposes.

Second: Jamie Tiessen

#947/11 Carried Unanimously

MOTION: Arnold Hoffman Move to transfer \$115,430.47, plus \$690.46 of the 2010 unrestricted Surplus (Net Assets) identified as interest earned on the 2010 trial balance sheet to Deferred Capital Contributions – External Restricted Cash and that the balance remain as restricted cash for capital purposes.

Second: Jamie Tiessen

#948/11 Carried Unanimously

MOTION: Jamie Tiessen Move to transfer \$283,986.03, plus \$718.44 of the 2010 unrestricted Surplus (Net Assets) identified as interest earned on the 2010 trial balance sheet to Deferred Capital Contributions – External Restricted Cash and that the balance remain as restricted cash for capital purposes.

Second: Arnold Hoffman

#949/11 Carried Unanimously

MOTION: Bruce Lukey Move to transfer \$262.98, plus \$1.04 of the 2010 unrestricted Surplus (Net Assets) identified as interest earned on the 2010 trial balance sheet to Deferred Operating Contributions – Internal Restricted Cash and that the balance remain as restricted cash for operating purposes.

Second: Arnold Hoffman

#950/11 Carried Unanimously

v) 2010 Unrestricted Surplus (Net Assets) Transfers

MOTION: Jamie Tiessen Move to transfer \$55,000 of the 2010 unrestricted Surplus (Net Assets), plus \$468.96 of the 2010 unrestricted Surplus (Net Assets) identified as interest earned on the 2010 trial balance sheet to the Operating Reserve Fund as internal restricted cash for spending in 2011 or future years.

Second: Arnold Hoffman

#951/11 Carried Unanimously

MOTION: Bruce Lukey Move to transfer \$105,000 of the 2010 unrestricted Surplus (Net Assets), plus \$1,857.78 of the 2010 unrestricted Surplus (Net Assets) identified as interest earned on the 2010 trial balance sheet to Capital Reserve Fund – Internal Restricted Cash and that the balance remain as restricted cash for capital purposes.

Second: Jamie Tiessen

#952/11 Carried Unanimously

MOTION: Jamie Tiessen Move to transfer the remaining balance of the 2010 unrestricted Surplus (Net Assets) on the 2010 trial balance sheet to Capital Reserve.

Second: Bruce Lukey

#953/11 Carried Unanimously

MOTION: Jamie Tiessen Move to transfer the remaining balance of the 2010 unrestricted Surplus (Net Assets) on the 2010 trial balance sheet to Operating Contingency.

Second: Bruce Lukey

#953/11 Carried Unanimously

c) Community Advisory Committee

Arnold Hoffman reported there has been no meeting since the last update.

d) Bow Valley Regional Housing Board

BVRHB are seeking a commitment to fund a new long term care facility as well as refurbishment of existing units. Administration to draft a letter saying the KID agrees to provide financial support through the annual Seniors Housing Requisition for any future operating deficit and debt servicing costs resulting from construction of the new spaces in Canmore. The letter should also make them aware the KID has no borrowing authority so the recommendation to obtain a 30 year loan is not feasible and there may not be money in the capital budget available for use. To be reviewed at the June meeting.

e) Community Futures – Highwood

Councillor Jamie Tiessen is unable to attend the July 9, 2011 AGM in Vulcan and has invited the other Councillors to attend in his place if they wish.

f) KID FireSmart Committee

Councillor Jamie Tiessen reported the next meeting is in June and they will be discussing the pursuit of additional funding.

g) Marigold Library Board

Councillor Arnold Hoffman gave an update on the 2010 Annual Report and Strategic Planning.

h) Sheep River Watershed Management Committee

Councillor Arnold Hoffman attended an integrated workshop in April regarding the health of the rivers and the need for proper management.

i) Bow River Basin Council

Councillor Arnold Hoffman attended a workshop in March and the objective was to look at getting a water management plan in place as well a policy for protecting the wetlands. He is attending a workshop on the various regulations this month in order to gain more knowledge.

j) Others

TransAlta is hosting a 100 year celebration BBQ and the Cabin Owners Association were invited. Councillor Bruce Lukey will forward the invite to Administration to circulate.

5. Kananaskis Country Interdepartmental Consultative Committee – Update

Shawn Polley reported on the KCICC meeting held May 10, 2011.

6. Subdivision and Development Authority - Update

Two applications were received, however, neither were acceptable and were returned for clarification.

II. ADMINISTRATIVE

1. Approval of the Minutes

MOTION: Jamie Tiessen Move that the Minutes of March 22, 2011 be approved.

Second: Arnold Hoffman

#954/11 Carried Unanimously

2. Correspondence

a) Request for Enhanced Policing

A letter was received by Administration requesting enhanced Police support for the Gran Fondo even being held July 9, 2011. Council directed Administration to send a reply agreeing to assist and requesting to be notified in a much timelier manner or the request will be in jeopardy.

b) FRIAA Review

Administration will draft a letter to FRIAA thanking them for the additional funding.

c) Resignation of Ken Kelly

Administration will draft a letter thanking Councillor Ken Kelly for his contributions and will also invite him to dinner at the June planning session. Councillor Jamie Tiessen and Chair Dan DeSantis will discuss the appointment of a new Alberta at Large Councillor.

d) Letter regarding Acting Chief of Emergency Services

Administration will draft a letter to TPR regarding appointing an Acting Chief of Emergency Services.

e) Announcement of CAO

Shawn Polley was announced as the successful incumbent for the role of KID CAO. A copy of the announcement is attached to the Minutes.

3. Question Period

Nil

III. BUSINESS ARISING FROM THE MINUTES

1. Review of Action Items from Previous Meetings

Tammi Pretty reviewed the Action Item report.

IV. NEW BUSINESS

b) Support to BVRH for new Senior Housing (1:05 p.m.)

Ed Russell and Ian Wilson gave a presentation requesting support for new Senior Housing. This would mean an approximate increase of 65% in operating requisition (\$46,000) plus approximately \$11,000 for a capital requisition.

c) June Planning Session

The Strategic Planning session is scheduled for June 27 and 28, 2011. Administration to invite Steve Donelon to the Planning session and former Councillor Ken Kelly to the dinner.

V. PUBLIC GALLERY – QUESTION PERIOD

There were no members of the public

VI. NEXT MEETING

The 132nd meeting of the Kananaskis Improvement District Council is set for June 27, 2011 at 10:30 a.m. in Council Chambers.

VII. PENDING AGENDA

1. Suncor – Sullivan Creek and Savannah Creek Projects
2. Canada Day Celebrations - BF June 27, 2011

VIII. ADJOURNMENT

The one hundred and thirtieth meeting of the Kananaskis Improvement District Council adjourned at 3:50 p.m.