

**MINUTES OF THE ONE HUNDRED AND TWENTY SEVENTH MEETING
OF THE KANANASKIS IMPROVEMENT DISTRICT COUNCIL
TUESDAY, SEPTEMBER 7, 2010 – 1:00 P.M.
KANANASKIS VILLAGE CENTRE**

MINUTES

PRESENT:

Chairperson: Dan DeSantis

Councillors: Bruce Lukey
Jamie Tiessen

Absent: Ken Kelly

In Attendance: Mike Benny, Chief Administrative Officer

Recording Secretary: Mia Kruger, Municipal Administrator (Acting)

I. STANDING AGENDA ITEMS

1. Consideration of the Agenda

a) Items to be struck

Nil

b) Items to be added

Excuse Councillor Ken Kelly

2. Review of Pending Agenda

Add Natural Gas Feasibility Study

3. Kananaskis Emergency Services Update

Fire/Ambulance

Chief Shawn Polley provided an update to Council. KES call volumes are within 50 calls compared to August 2009 calls. There were 927 calls for the month of August with 35 calls requiring Fire Department response. Chief Shawn Polley attended the Lower Kananaskis Lake Cabin Owners Association Annual General Meeting on August 28, 2010. SRD has requested KID Fire Department to assist in structure protection in the Boundary Ranch Area during the prescribed Evan Thomas burn period. Fire Department is working again with Jamie's Kids to host the annual Fishing Derby on September 14, 2010 at the Village. The internal COR Audit for KID has been conducted and feedback from audit should be received in next 90 days.

Councillor Bruce Lukey thanked Chief Shawn Polley for attending AGM for the Cabin Owners. Chief Shawn Polley advised that Fire extinguisher training will happen in May 2011 for the Cabin Owners instead of September 2010. Chief Shawn Polley will be discussing the training in detail with the incoming President, Georgina Brown. Councillor Bruce Lukey also thanked the Fire Department for their excellent response to the incident at the Cabin Subdivision on August 29, 2010. Councillor Bruce Lukey also requested that thanks be

provided to the Conservation Officer responding to the bear incident report during the September long weekend.

Royal Canadian Mounted Police

S/Sgt Mike Coady introduced himself from DANCO in Calgary. S/Sgt Mike Coady provided an overview of his role to Council.

Corporal Glen Myers gave an update to Council for the period July 1 to Aug 31, 2010 identifying 147 incidents.

Corporal Glen Myers explained the RCMP/Sheriff Traffic Services Integration to Council and indicated there will be a positive impact with RCMP and Sheriffs Services working together within KID related to Traffic Services, better integrated shift schedules, more effective policing, and more collective data services; resulting in better traffic reporting to the detachments. The RCMP and Sheriffs team attending within Kananaskis will be based in the Bow Valley Office (Canmore) with an effective date of October 1, 2010.

Corporal Myers stated that in the summer months the weekends and holidays are extremely busy and the demand on his 3 members is quite large. Corporal Myers proposed that the KID consider entering into an Enhanced Policing Agreement with the RCMP which would allow KID to pay for another staff member to help alleviate the work load on the 3 members. The amount of time this position would work would be determined by the KID and the RCMP, all depending on what the KID would pay. S/Sgt Mike Coady gave an overview of what other Municipalities/Provinces do for levels of Policing. A full-time position cost is approximately \$120,000/year. Discussion occurred regarding the ability for cost recovery because of increased number of tickets that could potentially be generated by this position. S/Sgt Mike Coady stated that he would not be able to give a definitive answer at this meeting, but in some Municipalities the answer is yes. Unless KID supports a full enhanced position within KID, he is not sure if this would be allowed. KID Administration would have to contact the Office in Edmonton. Corporal Myers will look into the cost recovery initiative and cost of personnel and will report back at the next regular Council meeting. At this time KID does not receive any revenue from tickets/fines and all revenue generated in the KID goes to the Alberta Solicitor General.

Councillor Bruce Lukey asked if the RCMP/Sheriff initiative starting in October would help to alleviate some of the work load for the members next summer, and if the teams will help with seasonal issues? Corporal Glen Myers stated that the KID area is not high priority because there are not high numbers of highway fatalities, but once data starts coming from both agencies then this might change.

4. Council Committee Reports/ Updates

a) KCICC/KID Working Group

Jamie Tiessen reviewed Agenda items discussed at the August 10, 2010 meeting.

b) Budget and Audit Committee

Chairman Dan DeSantis reported to Council that as a result of the earlier Budget and Audit Committee meeting several motions were required.

i) 2011 – 2014 Assessment Services Contract

Chairman Dan DeSantis reviewed discussions held at the Budget and Audit Committee meeting earlier in the day.

MOTION: Bruce Lukey Move that Council extend the existing contract with Regional Assessment Management and Consulting Ltd. to provide Assessment Services on behalf of the K.I.D. from January 1, 2011 to March 31, 2011.

Second: Jamie Tiessen

#909/10 Carried Unanimously

MOTION: Bruce Lukey Move that Council approves entering into a contract in the amount of \$80,000 with Wild Rose Assessment Services Inc. of Red Deer, AB to provide Assessment Services on behalf of the K.I.D. from April 1, 2011 to March 31, 2014

Second: Jamie Tiessen

#910/10 Carried Unanimously

Mike Benny advised that an amendment to IDO #7 – Establishment of Assessor as Designated Officer will need to be done at the March 2011 Council meeting. Item to be added to Pending Agenda.

ii) 2011 – 2013 Solid Waste and Recycling Contract

Chairman Dan DeSantis reviewed discussions held at the Budget and Audit Committee meeting earlier in the day.

MOTION: Bruce Lukey Move that Council accept the proposal submitted by RMW Consulting Inc. to provide Solid Waste Management and Recycling Services on behalf of the K.I.D. and to direct Administration to terminate Contract #10KID017, put in place as an emergency measure with RMW Consulting Inc., effective September 7, 2010 at 24:00 hours and to enter into a new contract with RMW Consulting Inc. in the amount of \$1,260,000 commencing September 8, 2010 at 00:00 hours continuing until December 31, 2013 at 24:00 hours.

Second: Jamie Tiessen

#911/10 Carried Unanimously

iii) 2010 FRIAA Fuel Reduction Contracts

Chairman Dan DeSantis reviewed discussions held at the Budget and Audit Committee meeting earlier in the day.

MOTION: Jamie Tiessen Move that Council approves entering into four separate contracts based on Contractor's proposed daily rates in the upset amount of \$350,000 each to conduct fuel modification projects on behalf of the K.I.D. in accordance with the terms and conditions of the 2010 FRIAA grants. Contracts will be with Alpine Precision Tree Services Ltd. with an anticipated start

dated of September 20, 2010; Rapid Fire & Rescue Inc. with an anticipated start date of September 13, 2010; Krywiak Attack Wildfire Operations Ltd. with an anticipated start date of October 4, 2010; and ArcRidge Ltd. with an anticipated start date of September 20, 2010.

Councillor Bruce Lukey asked about scoring process of vendors through the RFP process. Was consideration given to Safety Policies and Safety Track Records of the companies offering services? Chief Shawn Polley replied that there is clear instruction in the RFP for vendors to provide documentation for safety policies and procedures and strict adherence to the KID Safety Plan. Vendors also must provide WCB Clearance certificates and once the contract is awarded they must present their safety plans to the Project Manager for review. Terms of FRIAA grant is also to provide copies of all safety plans and hazard assessments.

Discussion about potential Conflict of Interest identified by Administration and confirmed by the Executive Director of TPR Human Resource Services regarding offering a contract to Lucky Loggers. Lucky Loggers was consequently removed from the bid list.

Second: Bruce Lukey

#912/10 Carried Unanimously

MOTION: Jamie Tiessen Move that Council confirms July 15, 2010 approval to sole source two (2) contracts to Montane Forest Management Ltd. to monitor and manage the Fuel Modification contractors on behalf of KID for an estimated upset fee of \$40,000 each.

Second: Bruce Lukey

#913/10 Carried Unanimously

MOTION: Jamie Tiessen Move that Council confirms July 15, 2010 approval to sole source contract to Montane Forest Management Ltd. to prepare and provide Wildfire Preparedness Guides for the Elbow Valley Facility Zone and for the Bow Valley Facility Zone for a lump sum fee of \$40,000.

Second: Bruce Lukey

#914/10 Carried Unanimously

c) Community Advisory Committee

Councillor Bruce Lukey attended the meeting in July, minutes were sent out by Corporal Glen Myers.

Next meeting will be September 16, 2010 in the Charlie Beil room.

d) Bow Valley Regional Housing Board

Councillor Bruce Lukey attended the July meeting, which was not the regular meeting. The final Needs Assessment Report was reviewed. The essence of the report concluded that within the next 5 to 20 years that the 4 levels of various seniors housing will be deficient by 15 – 50 beds depending on which year and category of seniors' support was required. The Board is looking at buying more land to build new housing or renovation of the existing facilities. Council asked Councillor Bruce Lukey to have minutes from the meeting to be included in the Council meeting package. The next meeting is at end of September.

e) Community Futures – Highwood

Councillor Jamie Tiessen reported no meetings have been held since his last report. Councillor Jamie Tiessen has corresponded with the Committee regarding the meeting schedule and will confirm the next meeting date with Council. Councillor Jamie Tiessen provided an email summarizing contributions to local communities.

f) KID Fire Smart Committee

Jamie Tiessen reported last meeting was August 25, 2010 and reviewed minutes from that meeting with Council.

g) Marigold Library Board

Councillor Bruce Lukey did not have an update at this time. He did not attend the August meeting but will get the meeting minutes forwarded to Council.

5. Kananaskis Country Interdepartmental Consultative Committee – Update

Mike Benny advised that there is no update as there has not been a meeting since November 2009. Next meeting is September 14, 2010. KID has submitted 2 agenda items: TransAlta Pocaterra presentation and update on the KID FRIAA Grant Projects.

6. Subdivision and Development Authority - Update

Mike Benny reported on Development Permit Applications considered at the August 10, 2010 meeting. One application was received for the Indian Graves Campground to install a cabin to be used as staff accommodation. The application was approved with conditions.

II. ADMINISTRATIVE

1. Approval of the Minutes

MOTION: Jamie Tiessen Move that the Minutes of June 23, 2010 be approved.

Second: Bruce Lukey

#915/10 Carried Unanimously

2. Correspondence

a) ASRD Letter dated August 12, 2010 to Fortress Mountain Holdings Ltd.

Council discussed the letter received from SRD to Fortress Mountain Holdings Ltd. granting one Miscellaneous Lease and two Licences of Occupation for a Ski Hill Resort, effective July 30, 2010 and expiring June 30, 2031. Mike Benny will send an invitation to Fortress Mountain Holdings Ltd. to attend November Council meeting to have a presentation on what they propose for the area and how they are going to work with KID and the Government of Alberta to make this work.

3. Question Period

Council discussed the Internet Service Provider (MyCanopy) that KID helped to set up at the Village and ETPRA area.

4. Excuse Councillor Ken Kelly

MOTION: Bruce Lukey Move to excuse Councillor Ken Kelly from the Council Meeting

Second: Jamie Tiessen

#916/10 Carried Unanimously

III. BUSINESS ARISING FROM THE MINUTES

1. Review of Action Items from Previous Meetings

Mike Benny reviewed the Action Items.

2. Banff National Park Management Plan Synopsis

Joey Young, Senior Parks Planner - TRP gave an overview on how the Banff National Park Management Plan would affect the KID. He explained some of the different initiatives that have been discussed to help with the influx of visitors to Banff National Park.

Joey Young also gave an update on South Saskatchewan Land Use Framework document that will be coming out in the near future. Once the final South Saskatchewan Land Use Framework is done TPR intends to initiate a Regional Parks Plan within a 12 months timeframe.

IV. NEW BUSINESS

1. Highwood/Sheep Watershed Project

Joey Young is in the process of engineering an actual plan and because KID has a direct effect on the plan, he feels this should be a standing agenda item with a Council Member on the Committee. This committee is still in the infancy stage with the Terms of Reference completed. He has asked that a position for KID is held on the Steering Committee. The meeting time has not been determined, but he will put Council in touch with Shirley Pickering who is the head of the committee for Council to obtain more info. Joey Young will send Mike Benny a copy of the Terms of Reference for the Steering Committee. The position would be for approximately one year and once the plan is completed then an implementation program will be put into place.

2. Pocaterra Penstock Replacement Project

Roger Drury from Trans Alta reviewed the power point presentation with Council

3. Canada Day Celebrations (BF from June 23, 2010 Meeting)

Council discussed special event days and the lack of volunteerism from the Community. Council feels that maybe Administration should look into finding a way to provide more support in organizing these types of Community events either through hiring a professional company or finding some one to work a few weeks here and there, with the position paid by grants or through KID budget. A call for "volunteers" will be put in the Fall Newsletter to see if there is any interest from the Community. Keep the item on the Pending Agenda.

4. Rafter Six – Development Update

Mike Benny gave an update. Councillor Bruce Lukey attended the Public Hearing on July 15, 2010. MD of Bighorn Council meeting requested another public hearing on September 28, 2010 at 7:00 p.m. at MD of Bighorn Council Chambers. Mike Benny advised that he has received written confirmation that if development proceeds the basic premise is as follows:

- the access road, from the Highway 1X intersection into Rafter 6 would need to be upgraded. The MD anticipates this will be done at the developer's expense
- once upgraded, the access road would likely need, in future years, an increased level of maintenance. The MD would be prepared to discuss a road maintenance agreement with the KID, covering snow removal, road repairs, sweeping, etc. on a regular basis. It is anticipated that any such agreement would have a cost-sharing arrangement between the two jurisdictions, recognizing that there are KID lands and ratepayers that would also use the upgraded Rafter 6 access road, to access their lands/cabins.

Email from MD of Bighorn has been included in the Council meeting package.

5. Process for Nomination of Council Members

Mike Benny reviewed the process for nominations. There are 2 positions which are appointed by the Minister. The other 4 are elected representatives. The Notice of Nomination Day was officially September 6, 2010. Ads were put in the Rocky Mountain Outlook last Thursday and this Thursday for nominations. Nominations will be received September 20, 2010 from 10:00 a.m. to 12:00p.m. at the KID Office. Once all nominations are received then it will be decided if an election indeed needs to be held, which would be on the 3rd Monday of October (18th). Following elections, the votes will be tallied and the person with the most votes will be recommended to the Minister for appointment.

An Organizational Meeting needs to be held not more than 2 weeks past election day, which would be November 1, 2010. The meeting can be delayed by one day to accommodate the regular meeting date of KID Council. Administration would need to notify Municipal Affairs of this change request. Council agreed that they would like to have the Organizational meeting and regular Council meeting on November 2, 2010.

V. PUBLIC GALLERY – QUESTION PERIOD

Arn Hoffman asked about the KID website to see if meeting minutes from the June 23, 2010 meeting were posted. Mike Benny stated that no, they get posted after they have been approved by Council. Mike Benny stated that there was a notification posted at the Cabin Subdivision and at the Village about change in meeting date and time. Notification was posted on website as well.

Arn Hoffman asked about COR from Contractors hired by KID and appreciates that Chief Shawn Polley checks to make sure certifications are correctly done and up to date.

Arn Hoffman was pleased to see TransAlta making their presentation to Council as well. Noted that TransAlta provided a similar presentation at the August 28, 2010 Cabin Owners AGM.

Arn Hoffman asked about Suncor – Sullivan Creek and Savannah Creek Projects. Councillor Bruce Lukey provided an update.

VI. NEXT MEETING

Special Meeting – October 4, 2010 – 1:00 p.m.

Regular Meeting – Swearing In and Organizational Meeting – November 2, 2010

The 128th meeting of the Kananaskis Improvement District Council, including Swearing In and Organizational Meeting is set for November 2 at 1:00 p.m. in Council Chambers.

VII. PENDING AGENDA

1. Intention of TPR and costs being downloaded
2. Suncor – Sullivan Creek and Savannah Creek Projects
3. Canada Day Celebrations
4. Natural Gas Feasibility Study
5. Amendment to IDO #7 (BF March 2011)

VIII. ADJOURNMENT

The one hundred and twenty seventh meeting of the Kananaskis Improvement District Council adjourned at 4:21 p.m.