

**MINUTES OF THE ONE HUNDRED AND SIXTEENTH MEETING  
OF THE KANANASKIS IMPROVEMENT DISTRICT COUNCIL  
FRIDAY, NOVEMBER 14, 2008 – 1:00 P.M.  
KANANASKIS VILLAGE CENTRE**

**PRESENT:**

Chairperson: Dan DeSantis

Councillors: Ken Kelly  
Jamie Tiessen

Absent: Craig Reid

Recording Secretary: Mia Kruger      Acting Municipal Administrator – Kananaskis Improvement District

Also Present: Mike Benny      Chief Administrative Officer

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**I.            STANDING AGENDA ITEMS**

**1.            Consideration of the Agenda**

**a). Items to be struck**

Delete Item I.4.g) – Marigold Library Board as Erika Dodge is unable to attend.

**b). Items to be added**

Add Item IV.4 – Excuse Craig Reid from Council Meeting

**2.            Review of Pending Agenda**

Nil

**3.            Kananaskis Emergency Services Update**

**Fire/Ambulance**

Chief Shawn Polley reports 320 calls for service for the month of September 2008. Call breakdown is:

27 Fire Response calls  
6 Emergency Medical Services Transport calls  
10 Emergency Medical Services No Transport calls  
291 Parks / Dispatch calls  
320 Kananaskis Emergency Services Occurrences  
35 Residents calls

There were 250 calls for service for the month October 2008. Call breakdown is:

15 Fire Response calls  
5 Emergency Medical Services Transport calls  
4 Emergency Medical Services No Transport calls  
237 Parks / Dispatch calls  
250 Kananaskis Emergency Services Occurrences  
30 Residents calls

Chief Shawn Polley advised that call volume is within 8 from the 2007 total. Forecast is to receive over 4000 calls for service in 2008.

### **Household Hazardous Waste Roundup and Recycling**

Chief Shawn Polley advised that the 2008 program will be concluding at the end of November. DBS Environmental Services will be onsite to remove all waste and recyclables shortly thereafter. The Alberta Recycling Management Authority has confirmed that KID is able to qualify for grant funding in the acceptance and disposal of wastes, as an approved facility and program manager. Focus will be on electronics and paint recycling.

### **Annual KID Firefighter of the Year Gathering**

Chief Shawn Polley advised that the event will be on December 9, 2008 at Nakiska. The current roster of 12 call-out firefighters of which 4 are well on their way to receiving NFPA 1001 certification. This is the highest number of NFPA certified KID Firefighters of all time and many completed their training without any assistance from the KID. Training opportunities were provided using grant funding from Alberta Municipal Affairs thru partnerships with other local authorities. The annual Firefighter of the Year Award will also be presented on December 9, 2008.

### **Municipal Emergency Plan Review**

Chief Shawn Polley advised that a favourable MEP review by Alberta Municipal Affairs was received in August 2008. Two items were identified for consideration, one being an annual hazard assessment and an update is required to our Emergency Management IDO. Currently working with the Deputy Director of Emergency Management to update terminologies under the IDO delegating the Minister responsible for the KID and a wording change from Disaster Services Act to Emergency Management Act. EMA suggested a tabletop and/or field exercise be planned for 2009. Tentative date is May 2009.

FREMS is planning to have a 2<sup>nd</sup> car on December 22 and will have 2 cars on during high peak times over Christmas Season. Peak time car will be onsite from 8 to 6 p.m. Due to number of calls to Nakiska, bringing a 2<sup>nd</sup> car on during peak time will ensure a car is available for residents.

### **Royal Canadian Mounted Police**

Corporal Chmarny reported for September & October. There were a total of 133 calls for service and 109 violation tickets issued. There were no fatality incidents and no injury collisions. 71 of the tickets were for speeding and the rest for different incidents. 3 check stops were conducted in this time frame. Council and Corporal Chmarny discussed the decrease in vehicle thefts and why there has been a change.

## **4. Council Committee Reports/ Updates**

### **1. KCICC/KID Working Group**

Councillor Jamie Tiessen provided an update on the September 9, 2008 meeting. Two follow-up items are outstanding from the Province. Council directed Administration to follow-up with the Province. Next meeting is December 9, 2008 at 2:00 p.m. in the SRD Forestry Office in Calgary.

Administration requested to prepare a meeting calendar for this Working Group.

### **2. Budget and Audit Committee**

Chairman Dan DeSantis reported to Council that as a result of this mornings Budget and Audit Committee meeting several motions are required.

#### **MOTION: Ken Kelly**

Move that the 2009 Development Permits – Schedule of Rates be amended as follows:

- 'Subdivision Application Fee of \$50.00' be amended to "Application Fee of \$25.00 (non-refundable)";

- 'Development Permit Application Fee of \$50.00, plus \$5.00 for every \$1,000.00 of construction value of the development to a maximum fee of \$15,000.00' be amended to "Development Permit Fee of \$75.00 (non-refundable), plus \$6.50 for every \$1,000.00 of construction value of the development to a maximum fee of \$20,000.00"
- The Fee to purchase a Copy of the Land Use Order and the Fee to purchase a Copy of Schedule 'A' only of the Land Use Order remain at the 2008 Schedule of Rates;

and that Mike Benny take forward to KCICC on November 18, 2008 for final endorsement from the Committee.

**Second: Jamie Tiessen**

**#831/08 Carried Unanimously**

**MOTION: Jamie Tiessen** Move that the 2009 Water and Sewer – Schedule of Rates be approved as presented, with an effective date of January 1, 2009 and with a direction that these rates be reevaluated and reconfirmed annually by the KID Budget and Audit Committee for subsequent presentation to Council for endorsement.

**Second: Ken Kelly**

**#832/08 Carried Unanimously**

**MOTION: Ken Kelly** Move that the 2009 Solid Waste Management Fees approved at the October 2, 2007 Council meeting by Motion 768/07 are reconfirmed.

**Second: Jamie Tiessen**

**#833/08 Carried Unanimously**

**MOTION: Ken Kelly** Move that the 2009 Business Licence Fees be approved as presented and that previous Motion #769/07 and Amendment No. 4 to the KID Order No. 4 (Business Licence Order) with Schedule A – Schedule of Fees be repealed, effective December 31, 2008, and that Amendment No. 5 to the KID Order No. 4 be approved as presented with an effective date of January 1, 2009. Administration is directed to proceed with appropriate notification to all registered businesses before the end of November advising of the requirement to renew their 2009 Business Licence by January 16, 2009.

**Second: Jamie Tiessen**

**#834/08 Carried Unanimously**

**MOTION: Jamie Tiessen** Move to approve the 2009 Operating Budget and 2009 Capital Budget as presented.

**Second: Ken Kelly**

**#835/08 Carried Unanimously**

### 3. Community Advisory Committee

Chairman Dan DeSantis reported the last meeting was cancelled. Next meeting is postponed into the new year.

**4. Bow Valley Regional Housing Board**

Chairman Dan Desantis gave an update to Council. He had received minutes from the most recent meeting which would be placed on file. The next meeting will be on November 27, 2008. Councillor Jamie Tiessen cannot attend as Council is spread thin at this time. It is not for a lack of wanting to be at the meeting. Administration will notify the BVRHB CAO.

**5. Community Futures – Highwood**

Councillor Jamie Tiessen updated Council about the meeting in September and advised on a retreat in January which he will try to attend. The organization is running well. Council discussed the mandate of the group. Loan and grant funds are available for small businesses within KID.

**6. KID Fire Smart Committee**

Jamie Tiessen gave an update to Council. Next Committee meeting is January 9, 2009.

**5. Kananaskis Country Interdepartmental Consultative Committee – Update**

Mike Benny stated there was no update at this time as there has not been a meeting since July 2008. All meetings are on the 2<sup>nd</sup> Tuesday of every other month. The next meeting will be on November 18, 2008 in Canmore.

**6. Subdivision and Development Authority - Update**

Mike Benny reported there have been no meetings this year. Leah Schmidek has prepared a Development Permit Summary which was presented to the Council. The next meeting is tentatively scheduled for December 9, 2008 at 1.p.m. at SRD Forestry Office in Calgary. Mike Benny advised that a Request from Fortis to upgrade power lines at the Lower Kananaskis Lake has also been received.

**II. ADMINISTRATIVE**

**1. Approval of Minutes**

**MOTION:**       **Jamie Tiessen**     Move that the minutes of October 9, 2008 be approved.

**Second:**       **Ken Kelly**

**#836/08**         **Carried Unanimously**

**2. Correspondence**

No correspondence

**3. QUESTION PERIOD**

No questions

**III. BUSINESS ARISING FROM THE MINUTES**

**1. Review of Action Items from Previous Meetings**

BVRHB Abbeyfield Project issue has been dealt with. Requisition has not yet been received.

Administration received a letter from Minister Morton that KID would be receiving money soon in the amount of \$50,000 as a result of our successful 2008/09 Fire Smart Grant application

Application for funding from the Building Canada Plan for the Lower Kananaskis Lake Subdivision Site Servicing project remains outstanding. Framework Agreement between Canada and Alberta is in place, but application and format process is outstanding. Mike Benny has asked Leah Schmidek to check with other provinces to see what their application format and process is.

Implementation Plan to the OAG to address potential Conflict of Interest issues was submitted on September 18, 2008.

Amendment to the Montane Forest Management Agreement was completed on September 22, 2008.

Application to Municipal Affairs under the 2008 Municipal Sponsorship Program for a BullEX – Fire Extinguisher Training System was completed on September 18, 2008.

Administration is following up on how other local authorities receiving FireSmart grant funding are addressing their long term funding commitments. Item to be brought forward at the next FireSmart Committee meeting on January 9, 2009.

MSI grant application approvals by Municipal Affairs is still outstanding. Chief Shawn Polley and Leah Schmidek met with MA representatives in Lethbridge on November 5, 2008 and were told that all requests will be dealt with within six week.

#### **IV. NEW BUSINESS**

##### **1. KID –Land Use Order Update**

Jeneane Grundberg provided a presentation to Council for an update. Similar presentation will be made at KCICC on November 18, 2008.

##### **2. 2009 – 2013 Business and Strategic Plan**

Chairman Dan DeSantis stated as a result of this mornings Budget and Audit Committee meeting and approval of the 2009 Budget earlier in today's meeting, Council is in a position to approve its 2009 – 2013 Business and Strategic Plan.

**MOTION:**        **Jamie Tiessen**                      Move that the Kananaskis Improvement District 2009 – 2013 Business and Strategic Plan be approved as presented, with a direction that this plan be reevaluated and reconfirmed annually, that copies be sent out to those on the distribution list and that the plan is posted in the Municipal Office.

**Second:**        **Ken Kelly**

**#837/08**            **Carried Unanimously**

Administration to prepare letter to Minister Ady advising of this motion and provide a copy of the Plan.

##### **3. 2009 Annual General Meeting**

The meeting will be on Tuesday February 3, 2009 at 7:30 p.m. in Charlie Beil Room. Public Notice will be provided in the December Newsletter and on the Public Notice board. A reminder notice will be sent mid-

January. A Council/Administration conference call is scheduled for January 20, 2009 at 1 pm to confirm agenda and content/format for presentation. Mike Benny will send all conference call information to Council members.

**4. Excuse Craig Reid from Council Meeting**

**MOTION:**       **Ken Kelly**                   Move to excuse Craig Reid from the Council meeting for medical reasons.

**Second:**       **Jamie Tiessen**

**#838/08**       **Carried Unanimously**

**V. PUBLIC GALLERY – QUESTION PERIOD**

Bruce Lukey was in attendance and Council asked if he has talked to Craig Reid. Bruce Lukey stated he had not heard from Craig Reid or his family, he did not have an update.

Bruce Lukey asked about motions on Fees and Rates. All 2009 Fees and Rates will be in December Newsletter.

Bruce Lukey wondered if the Council wanted the Cabin Owners to give a presentation at the AGM, regarding FireSmart or the Community Advisory Committee as some of the members have been attending community meetings. Please let him know. New executive Committee Members list will be sent to KID office and KES.

Discussion occurred about vacant positions on Council and how they can be filled.

**VI. NEXT MEETING**

Tuesday, February 3, 2008 – 1:00 p.m.

**VII. ADJOURNMENT**

The one hundred and sixteenth meeting of the Kananaskis Improvement District Council adjourned at 4:00 p.m.