

**MINUTES OF THE ONE HUNDRED and TWELVTH MEETING
OF THE KANANASKIS IMPROVEMENT DISTRICT COUNCIL
TUESDAY, JANUARY 8TH, 2008 – 1:00 P.M.
KANANASKIS VILLAGE CENTRE**

PRESENT:

Chairperson: Dan DeSantis

Councillors: Jamie Tiessen
Craig Reid
Ken Kelly

Absent: None

Recording Secretary: Cheryl Dubuc Municipal Administrator

Also Present: Mike Benny Chief Administrative Officer

As required under s.161 of the MGA, CAO Mike Benny advises Council that he received the resignation of Council member Linda McNeely on December 20, 2007. A decision on timing for calling for Nominations to fill the vacant position will need to be determined.

I. STANDING AGENDA ITEMS

1. Consideration of the Agenda

a). Items to be struck

No items to be struck.

Chairman Dan DeSantis will bring forward discussion on Items I.4.a) and III.6.

Councillor Craig Reid will bring forward discussion on Item III.5.

Mike Benny will bring forward discussion on Items III.4. and III.7.

b). Items to be added

No items to be added.

2. Review of Pending Agenda

2008 - 2012 Business and Strategic Plan (BF March 2008)

3. Kananaskis Emergency Services Update

Fire/Ambulance

Chief Shawn Polley reports 176 calls for service for the month of November 2007. Call breakdown is as follows:

- 25 Fire Response calls
- 5 Emergency Medical Services Transport calls

- 5 Emergency Medical Services No Transport calls
- 126 Parks / Dispatch calls
- 148 Kananaskis Emergency Services Occurrences
- 15 Residents calls

There were 210 calls for service for the month December 2007. Call breakdown is as follows:

- 42 Fire Response calls
- 23 Emergency Medical Services Transport calls
- 20 Emergency Medical Services No Transport calls
- 102 Parks / Dispatch calls
- 157 Kananaskis Emergency Services Occurrences
- 39 Residents calls

Chief Shawn Polley reports that the 2007 statistical roll up will be available at the Annual General Meeting along with a video presentation. A new ATPRC Emergency Communications Officer and a new KID Standards Safety Compliance Officer are now on staff at the Kananaskis Emergency Services.

Royal Canadian Mounted Police

Corporal Tim Chmarney reported 94 calls for service for the months of November and December 2007. 49 Violation tickets were issued during this time. Total calls for service in 2007 were 958, in 2006 there were 822 which is a 16.5% increase.

4. Council Committee Reports/Updates

a) KCICC/KID Working Group

Chairman Dan DeSantis advised that the KCICC/KID Working Group met December 11, 2007. An update on Fortress Mountain was provided. A World Cup event is being held at the Canmore Nordic Center in January 2008. An invitation to attend various ceremonies will be extended to all Council members. A Request for Proposal (RFP) for Barrier Lake Accommodation was issued. Two more plots of land exist that are being considered for development as part of the Evan Thomas Provincial Recreation Area Management Plan, an RFP will go out for all three sites. The logging that is taking place in the Sibbald area is a proactive measure against the mountain pine beetle.

b) Budget and Audit Committee

Councillor Craig Reid, Chairman of the Budget and Audit Committee advises that two meetings have been held with Doug Wylie from the Office of the Auditor General. The next Budget and Audit Committee meeting will be February 5, 2008 at 3:00 p.m.

c) Community Advisory Committee

Chairman Dan DeSantis reported that the CAC had a special meeting on December 13, 2007 to discuss the Safe Communities Initiative Grant received. The committee was drafting a questionnaire to seek community input in order to meet the 'Needs Survey' component of the grant.

d) Others

Councillor Jamie Tiessen advises that at the last meeting of FREMS everything went very well. The Chair has changed from Dr. Sands to Terry Waddock.

No other reports were submitted.

5. Kananaskis Country Interdepartmental Consultative Committee – Update

Mike Benny advised that KCICC met on November 13, 2007. Discussions included the Elbow River Water Management Plan, Kananaskis Country Provincial Recreation Areas Management Plan – Approval of Draft Terms of Reference. KID Council representation on KCICC/KID Working Group and KID Subdivision and Development Authority. KCICC approval of the KID Development Permits 2008 Fee Schedule. Next meeting is tentatively scheduled for January 15, 2008.

6. Subdivision and Development Authority – Update

The SDA did not meet in November or December. The next meeting is tentatively scheduled for January 15, 2008.

II. ADMINISTRATIVE

1. Approval of Minutes

MOTION: **Jamie Tiessen** Move that the minutes of November 6, 2007 be approved.

Second: **Ken Kelly**

#792/08 **Carried Unanimously**

2. Correspondence

KCRA June 5-8, 2008 Stewardship Days – Letter dated December 7, 2007.

MOTION: **Ken Kelly** Move that this matter be deferred to the FireSmart Committee.

Second: **Jamie Tiessen**

#793/08 **Carried Unanimously**

KCRA Resolution Gala – Letter dated December 11, 2007. A TPRC staff member does this volunteer work on his own time.

MOTION: **Jamie Tiessen** Move that the KID provide the necessary paper and color photocopying.

Second: **Ken Kelly**

#794/08 **Carried Unanimously**

3. Question Period

No questions.

III. BUSINESS ARISING FROM THE MINUTES

1. Review of Action Items from Previous Meetings

Review of list;

- KID Identification and Information Sign – Report to Council has been prepared.
- TDL Donation - \$10,000.00 was received in early December. 2008 donation confirmed.
- Breakdown of Line Items – completed on November 15, 2007. No further action required.
- Sub-Committee was established for Grants projects list.
- Wireless Internet – RFP sent out December 18, 2007. Closing date January 24, 2008.

- ❑ Development Permit Fees 2008 – Fees were approved by KCICC.
- ❑ Business License Renewals – Notices sent out November 16, 2007
- ❑ Council Laptops – Report to Council has been prepared.
- ❑ Recalculation of Revenues for Ground Ambulance – Once 2008 assessment values received.
- ❑ Draft Terms of Reference for FireSmart Committee were prepared, copy provided to Council.
- ❑ Marigold Library – Notified of appointment and also resignation.
- ❑ December Newsletter – Sent out December 10, 2007.

2. Appointments to Boards and Committees

Due to resignation of Council member Linda McNeely there are now vacancies. Administration to advise Linda McNeely that her offer to continue as a KID Council representative is appreciated, but now that she has resigned her position as a Council member the resultant vacancies will be filled by Council members.

MOTION: Ken Kelly Move the following Appointments to Boards and Committees:
Assessment Review Board – Craig Reid, Ken Kelly, Jamie Tiessen; Bow Valley Regional Social Housing Board – Ken Kelly; Budget and Audit Committee – Craig Reid (Chair), Kananaskis Improvement District Councillors and the Chief Administrative Officer; Highwood Business Development Corporation – Jamie Tiessen; Kananaskis Country Interdepartmental Consultative Committee/Kananaskis Improvement District Working Group – Dan DeSantis, Jamie Tiessen, Ken Kelly (Alternate); Kananaskis Improvement District Council – Dan DeSantis (Chair), Craig Reid (Vice Chair); Kananaskis Improvement District - Land Use Order Subdivision and Development Authority – Dan DeSantis, Ken Kelly (Alternate); Marigold Library Board - Vacant; Community Advisory Committee – Dan DeSantis, Ken Kelly (Alternate); Elbow River Watershed Partnership – Ken Kelly; FireSmart Committee – Jamie Tiessen (Chair); FREMS Commission – Jamie Tiessen; Ken Kelly (Alternate).

Second: Jamie Tiessen

#795/08 Carried Unanimously

3. KID Identification and Information Sign Update

Mike Benny provided a Report to Council. Report identified project background, expenditures to date and cost to complete. Proposed events for placement on the sign panels were discussed.

MOTION: Jamie Tiessen Move that the status quo be maintained. Council to advise the KCRA that the KID will not be proceeding with the sign.

Second: Ken Kelly

#796/08 Carried Unanimously

4. Council Laptop Computers

Mike Benny provided a Report to Council. Report identified project background and rationale for justification for a laptop provision. Five options were presented by Administration for consideration.

MOTION: Ken Kelly Move that this matter be deferred to the next Budget and Audit Committee meeting to determine subsidy amount.

Second: Jamie Tiessen

#797/08 Carried Unanimously

5. Councillors' Portfolios

Councillor Craig Reid advises Council that he had originally suggested this idea so that Councillor's would take their assignments more seriously.

MOTION: Craig Reid Move that individual portfolios will not be pursued.

Second: Jamie Tiessen

#798/08 Carried Unanimously

6. Housing Committee – Staff Housing Study

Chairman Dan DeSantis advises Council that the proposed development in the Seebe area will be offering more affordable housing. It is up to the business in Kananaskis Country to determine their housing needs. Housing should not be something the KID needs to take a leadership role in.

MOTION: Craig Reid Move that Council recognizes 'in principle' that additional staff housing may be needed in the future and that those needs must conform to the existing management plans.

Second: Ken Kelly

#799/08 Carried Unanimously

Council agrees that the Staff Housing Study expense of \$15,000 in the 2008 budget is to be removed.

7. FireSmart Committee – Terms of Reference

Mike Benny provided a Report to Council. At the November 6, 2007 Council meeting, by Motion # 783/07, the Council approved the establishment of a FireSmart Committee and to appoint a Councillor to work with the Community to meet the conditions of the grant agreement. Administration presented the proposed Terms of Reference for the Committee for approval, with a recommendation that the Chair of the Committee initiate the program as outlined in the grant agreement and Committee Terms of Reference.

MOTION: Craig Reid Move that Council accept the recommendations in the Report to Council.

Second: Ken Kelly

#800/08 Carried Unanimously

IV. NEW BUSINESS

1. Kananaskis Marketing Consortium Update

Andrew Pratt, Chair Alberta's Kananaskis presented information regarding the development of their new image. The reason is to aim at the international market. New brochures, signage, website and ads in magazines are how the area will be promoted in 2008.

2. Bow Valley Victim Services Association

Peter Quinn, Program Director Bow Valley Victim Services presented a request for a \$1,000.00 donation towards the program. Item received for information only with the decision deferred to the next Budget and Audit Committee meeting.

3. Bow Basin Water Management Plan

MOTION: **Ken Kelly** Move that KID accept the BBWMP as information and that wherever possible and within its mandate, Council support “in principle” and practice the goals, objectives and recommendations of the BBWMP.

Second: **Craig Reid**

#801/08 **Carried Unanimously**

4. KID Smoke Free Order

Copies of Provincial legislation, Bill 45, provided to all members of Council, with a coming into force date of January 1, 2008. As such KID will no longer pursue an Improvement District Order. Matter tabled to the March 4, 2008 meeting.

5. Assessment Services Contract

Mike Benny provided a Report to Council. Administration is requesting approval from the Council to enter into an agreement to continue using Regional Assessment Management and Consulting Ltd. to provide Assessment Services on behalf of the KID until December 31, 2010.

MOTION: **Craig Reid** Move that Council accept the recommendations in the Report to Council.

Second: **Jamie Tiessen**

#802/08 **Carried Unanimously**

6. Annual General Meeting Agenda

General discussion regarding agenda items for the February 5, 2008 AGM.

V. PUBLIC GALLERY – QUESTION PERIOD

No attendance in the public gallery.

VI. NEXT MEETING

March 4th, 2008 at 1:00 p.m.
Lower Level, Kananaskis Village Centre

VII. ADJOURNMENT

The one hundredth and twelfth meeting of the Kananaskis Improvement District Council adjourned at 5:45 p.m.