

**MINUTES OF THE ONE HUNDREDTH and NINETH MEETING
OF THE KANANASKIS IMPROVEMENT DISTRICT COUNCIL
TUESDAY, JULY 3, 2007 – 1:00 P.M.
KANANASKIS VILLAGE CENTRE**

PRESENT:

Chairperson: Linda McNeely

Councillors: Darren Robinson
Joanne Taylor
Jerry Muelaner

Absent: Craig Reid
Mike Benny

Recording Secretary: Janet Freear

Also Present: Cheryl Dubuc Acting Chief Administrative Officer

I. STANDING AGENDA ITEMS

1. Consideration of the Agenda

a). Items to be struck

Nil

b). Items to be added

Update on Minister's meeting.
Alberta Community Crime Prevention Grant Program

2. Review of Pending Agenda

Staff Housing Study – Remains on Pending Agenda

3. Kananaskis Emergency Services Update

Fire/Ambulance

Fire Chief Shawn Polley reports 353 calls for service for the month of May 2007. Call breakdown is as follows:

21 Fire Response calls
10 Emergency Medical Services Transport calls
7 Emergency Medical Services No Transport calls
335 Parks / Dispatch calls
353 Kananaskis Emergency Services Occurrences
36 Residents calls

There were 595 calls for service for the month June 2007. Call breakdown is as follows:

41 Fire Response calls

- 4 Emergency Medical Services Transport calls
- 6 Emergency Medical Services No Transport calls
- 525 Parks / Dispatch calls
- 541 Kananaskis Emergency Services Occurrences
- 44 Residents calls

Chief Shawn Polley reported that call volumes for residents is 15% for fire and ambulance. There are also a large number of wildlife reports made by residents. Fire Officer Martin Corriveau the newest member to the Kananaskis Emergency Services Team was introduced to Council.

Royal Canadian Mounted Police

Corporal Tim Chmarney reports 246 calls for service for the months of May and June 2007. There were 128 violation tickets issued, 15 collisions, 109 speeding tickets, and 2 assaults, and 1 break and enter to the Peter Lougheed Provincial Park Visitors Centre whereby the perpetrators were caught onsite. Both individuals were residents of Calgary. The Community Advisory Committee meetings are ongoing. The new Constable from depot has arrived Constable Kyle Longmire, he will be residing in Peter Lougheed Provincial Park. The K100 Relay Race went as planned. There were no policing issues to report. During the previous council meeting Mike Benny had asked for statistics of areas not serviced by the Kananaskis Royal Canadian Mounted Police but that were within the Kananaskis Improvement District and Kananaskis Country, we are unable to break down the areas. A letter was requested from Council June 19, 2007 asking for Council's support to increase the administration staff work hours, the letter of support from Council was received June 25, 2007.

4. Council Committee Reports/ Updates

Chairman Linda McNeely reports that the Kananaskis Country Interdepartmental Consultative Committee/Kananaskis Improvement District Working Group did not meet. The next meeting is scheduled for July 10, 2007.

Councillor Darren Robinson, Chairman of the Budget and Audit Committee had nothing to report as a result of this mornings Budget and Audit Committee meeting.

Councillor Joanne Taylor reported on the Elbow River Watershed Partnership. They have asked for more involvement from Council. Joanne Taylor would like to see a staff member from the Kananaskis Improvement District, either Mike Benny or Cheryl Dubuc attend these meetings. At this time Councillor Joanne Taylor is a member of this committee with Linda McNeely being the alternate. The Elbow River Watershed Partnership does not need more golf course representation at this time. Councillor Joanne Taylor would like to see Chairman Linda McNeely attend the Partnership meetings and that Administration would take on the role of participating in the Steering Committee, as we should be seen doing what the other elected officials are doing. The local government committee has only had two official meetings in the past four years. The steering committee has had more meetings. Linda McNeely's name has been given as a contact person for upcoming meetings.

Councillor Joanne Taylor reports that the Community Advisory Committee met June 21, 2007 and that the minutes have been sent to Cheryl Dubuc for distribution. This committee is no longer called the Royal Canadian Mounted Police Community Advisory Committee. This Committee is now called the Community Advisory Committee so that all of the community is encompassed not just the Royal Canadian Mounted Police.

Councillor Jerry Muelaner reports that the Foothills Regional Emergency Medical Services now has a new Director who is Fred Stegmeier. The Okotok's fire hall expansion is now almost complete. A collective agreement has been signed with the Union of Paramedics.

5. Kananaskis Country Interdepartmental Consultative Committee – Update

The agenda for the May 8, 2007 Kananaskis Country Interdepartmental Consultative Committee meeting had been provided to Council. Gloria Wilkinson Chair of the Steering Committee regarding the Elbow River Water Management Plan reported that the Terms of Reference have been completed and that this document was currently with Alberta Environment for approval. This is considered a living document and will develop as issues arise. This is not an enforceable document. It is just a tool which jurisdictions agree to use as a target when making decisions. The draft plan is expected for public release this summer and a final version after public review is expected this fall. A review of the history of the Gorge Creek Trail closure was provided. Following the flooding of June 2005 and the road washout it was decided that the washout portion of the road would remain closed and that there was adequate access from the trail head facilities at either end of the road. There have been complaints from some users regarding the state of the road. Options to remedy this are to repair and reopen the road or relocate the closure gate. As the plan is still a draft, there has not been a firm message relayed to the public regarding the status of this road and day use sites. A request has been made to install waste management bins in McLean Creek. Operations Support will arrange for two bins to be installed.

The next meeting is scheduled for July 10, 2007 in Canmore.

6. Subdivision and Development Authority – Update

The Subdivision and Development Authority met June 12, 2007, the following applications were approved;

- Application 07-08-Robertson/Boulton cottage-Lower Kananaskis Lake Cottage Area-Renovation of recreational cottage.
- Application 07-09-Spray Lakes Sawmills Ltd.-Class IV Road-Construction of four separate road approaches, roadside activities and the use of an existing approach.
- Application -07-10-Petro Canada Oil and Gas-Pipeline and access road crossings.
- Application 07-13-Peterson, Randy-Mt. Kidd RV Park-Yard fencing.
- Application 07-14-Seferak, Jan-RCR Inc. Nakiska Operator-Nakiska Ski Area-Summer 2007 Trail Modification Plans.

The next meeting is scheduled for July 10, 2007 at 1:30pm in Canmore.

7. June 2007 Newsletter

Chairman Linda McNeely advises that the Kananaskis Improvement District Newsletter will now be part of the Councillor’s portfolios and will become effective after the September Newsletter as Council has been unable to pull together a framework for the portfolio. This will be addressed once the new Council is in place. Some article suggestions for the September Newsletter; wireless internet, contact Conservation Officer’s for article regarding bears, upcoming election, FireSmart summary, Canada Day festivities, mountain pine beetle, Stewardship Days. Articles due to Cheryl Dubuc August 10, 2007. Joanne Taylor has volunteered to submit an article for September Newsletter.

II. ADMINISTRATIVE

1. Approval of Minutes

MOTION: **Darren Robinson** Move that the minutes of March 6, 2007 be approved.

Second: **Joanne Taylor**

#745/07 **Carried**

MOTION: **Darren Robinson** Move that the minutes of May 1, 2007 be

approved.

Second: Linda McNeely

#746/07 Carried

MOTION: Darren Robinson Move that the minutes of June 13, 2007
Special Council meeting be approved.

Second: Joanne Taylor

#747/07 Carried

2. Correspondence

a). Letter from Bruce Lukey, President Lower Kananaskis Lakes Cabin Association dated May 28, 2007 received by e-mail July 3, 2007.

3. QUESTION PERIOD

No questions.

III. BUSINESS ARISING FROM THE MINUTES

1. Review of Action Items from Previous Meetings

Review of list;

- Solid Waste Management Tenders – Public Tender Notice sent out to known interested contractors and posted on the Alberta Purchasing Connection May 28, 2007. Posted on KID website May 29, 2007.
- FireSmart Grant Application – Application submitted May 22, 2007, deadline for applications June 15, 2007.
- BVRHB Lodge Assistance Grant – Letter received from BVRHB on May 22, 2007 advising that other municipalities would prefer that BVRHB requisition funds for the building reserve fund, rather than pay the LAP back to the lodge.
- Administration to notify 2007 Development Permit applicants and to revise the Development Permit Application form to note change – Notice of Decision form updated on May 8, 2007.
- Administration to engage CH2M Hill and update/modify CAMRIF Grant application – Modified application submitted to CAMRIF on May 29, 2007.
- Administration to prepared response to William Watson Lodge Society – Letter signed by Chair and sent May 14, 2007.
- Linda McNeely to provide article on Stewardship Days for June KID Newsletter – Becky Webb provided article for the June KID Newsletter on May 5, 2007.
- Wireless Internet – Contract signed with Rameco for \$17,500.00 in order to proceed with final design of Phase I.

2. Community Events Page-KID Website

A Community Events Page on the KID Website had evolved from the suggestion of a community Blog on the KID website. Council agreed that a Blog was not suitable for the KID web site. Administration would ask that the community association comes forward with events to be posted on the website. Council to come up with a format as to what is to be posted, posting rules and costs associated with posting on the website, guidelines are required. Information regarding the Community Events Calendar on the KID Website will be available in the September Newsletter. Councillor Darren Robinson provided format and guidelines through the following motion.

MOTION: Darren Robinson Proceed with establishing a Calendar of Events on the KID website. Event information must be submitted prior to November 1 and May 1 for posting on website. Event postings received after these dates may incur a cost recovery fee. Events will be posted at the discretion of Administration. Administration to inform Council of any applications that were denied.

Second: Joanne Taylor

#748/07 Carried

3. Smoke Free – Improvement District Order Update

Councillor Darren Robinson advises Council that we wait to see what decision is made by Premier Ed Stelmach, as all Alberta public lands and places are to be declared Smoke Free. This announcement would be made by September and would then be implemented by January.

MOTION: Darren Robinson Move that the Smoke Free decision be shelved pending the Province's decision to move forward with a Smoke Free Alberta. Should a decision not be in place by January 1, 2008 Council will move forward with its own Improvement District Order.

Second: Joanne Taylor

#749/07 Carried

4. Wireless Internet

Ian Britton advises that the contract with Rameco is in place, an Open House has been planned for July 26, 2007 at 7pm in the Charlie Beil room. A mail out has been done to see who is interested in wireless internet services. Everything is on schedule. The open house will involve a presentation on the system to generate interest. Rameco is taking program planning and design, to install the equipment we will need to get interest from another company. Will need to know first how many people are interested in wireless internet. We will need to put out a Request for Proposal to find a service provider. If there are not enough users interested, the project either will not go ahead, or more money will be needed.

5. KID Events/Information Sign

Chairman Linda McNeely advises that the reason for this item on the agenda again is to re-affirm the budget, bring the project back into the already approved budget of \$7,000.00 matching funds from Council to the grant successfully acquired by the Kananaskis Community Recreational Association of \$7,000.00. Some members of Council were surprised to find out at the June 13, 2007 special meeting that the project was now approximately \$28,000.00, with the size of the sign increasing dramatically from 8-10' to approximately 18'. This was the first Council had heard of this proposed change. Council feels that we need to bring this back into the parameters of what this Council had previously approved several

month ago. Chairman Linda McNeely brought forward material presented to Council for the initial budget and project approval and subsequent submission to the Community Association for grant submission. There was mention of some light landscaping costs, and discussion around grant from community was for sign and installation, did not mention landscaping. Chairman Linda McNeely is to provide Administration and Ian Britton with exact amount of grant dollars.

MOTION: Joanne Taylor

Move that Ian Britton move ahead on installing the Kananaskis Improvement District Events/ Information sign for less than \$15,000.00. Linda McNeely to advise Ian Britton and Administration of the exact amount of the grant donation from the Kananaskis Community Recreation Association. Ian Britton to proceed immediately once the exact budget is known.

Second: Jerry Meulaner

#750/07 Carried

6. CAO Expenditure Authority-Administrative Budget

Councillor Joanne Taylor provided handout to the Council members. Chairman Linda McNeely asked that it be attached to the minutes.

7. Pro-Rating Utilities

Councillor Joanne Taylor provided handout to the Council members. Chairman Linda McNeely asked that it be attached to the minutes for information.

8. Council and Administration Performance Plans

Chairman Linda McNeely provided to Council copies of the Council Self Evaluation and CAO Services Relationship Enhancement and Development Plan.

MOTION: Joanne Taylor

Move that effective September 1, 2007 Council and CAO Performance plans to be completed.

Second: Darren Robinson

#751/07 Carried

The process is based on the recommendations of the committee. The annual Performance Plan will be completed by the September meeting, mailed out and returned by mail to the Chair. The information is to be compiled by the Chair for discussion.

IV. NEW BUSINESS

1. Wildland Vegetative Management Committee Update

Roy Campbell Fire Manager, Calgary Sustainable Resource Development provided an update to Council on the Wildland Vegetative Management Strategy. This strategy is being developed jointly by Sustainable Resource Development and Tourism, Parks, Recreation and Culture. The initial focus has been mainly on parks and protected areas. First phase was to see where ideas overlapped between Sustainable Resource Development and Tourism, Parks, Recreation and Culture. It was felt that a Vegetative Management Strategy was required to counter the serious threat of sudden and massive landscape level change, which could seriously impact a wide range of values, including; biodiversity,

watershed, recreation, fish and wildlife, grazing, time and aesthetics. We expect to identify a series of proposed project areas which will be prioritized and budgeted for throughout the year. The efforts and leadership of the community during the Stewardship days was appreciated. Derek Small of the Lower Kananaskis Lakes Cabin Association has volunteered his cabin and lot as an example for the FireSmart ideas and initiatives. For then and now pictures of Kananaskis Country a website has been established; www.mountainlegacy.ca.

Councillor Jerry Muelaner had to leave the council meeting at 2:30 p.m.

2. Business & Strategic Plan Update 2008-2012

Council is asked to provide any changes and or comments to Administration by August 12, 2007.

3. Fire Officers Work Schedule "In Camera"

MOTION: Joanne Taylor Move to go 'in camera' to discuss this item.

Second: Darren Robinson

#752/07 Carried

MOTION: Darren Robinson Move to come 'out of camera' and to rise and report.

Second: Joanne Taylor

#753/07 Carried

Fire Chief Shawn Polley provided information to Council regarding the hiring of an additional Fire Officer and reported that there will likely be a change in the work shift schedule for the Kananaskis Emergency Services Fire Officers.

4. Ministers Meeting June 22, 2007

Chairman Linda McNeely will be doing a follow up letter. The letter will go out to the other Council members for input.

5. Alberta Community Crime Prevention Grant Program

Chairman Linda McNeely received approval by e-mail from Council to proceed with the grant. The grant was completed and submitted by the deadline of June 29, 2007.

V. PUBLIC GALLERY – QUESTION PERIOD

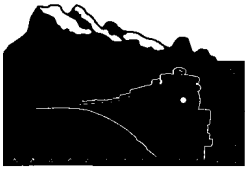
Michelle Earls from Kananaskis Outfitters was in attendance. Ms. Earls suggested that Administration combine the posting of Community Events along with administration postings so as to cut costs. Ms. Earls was advised that this would be Administration's intention.

VI. NEXT MEETING

Tuesday, September 4, 2007 – 1:00 p.m.
Charlie Beil Room Kananaskis Village Center

VII. ADJOURNMENT

The one hundredth and ninth meeting of the Kananaskis Improvement District Council adjourned at 4:17 p.m.



July 3, 2007

Note to File and to Council of the Kananaskis Improvement District

At the last council meeting, June 13, 2007, it was requested that the writer provide more information in regards to two issues:

1. MOTION: #719/07 “which states; “Move that Administration provide a briefing note within one month and a quarterly report to council outlining what they describe as “discretionary spending.” On the report it should note all monies that have been designated by the CAO as discretionary. It should include amounts that have been approved and spent, to who and the rational used ie: why did we have to spend this money and why did you chose the person or company you did. Also any conflict of interest issues should be addressed.” That the CAO again be directed to provide the requested document. This time to ensure it adheres to the carried motion and include “approved amount” not limited to consultant fees but also approved lease agreements as well ie: CAO approved lease vehicle for exclusive use of Municipal Administrator. In his absence Acting CAO should be able to carry out and complete motion within one month.

2. Motion that the pro-rating of utilities for vacant small businesses and residential properties be reinstated to decrease undue hardship on community members. That Administration is directed to follow through on Motion #695/06 as was desired. If this cannot be done Administration is to provide a written report identifying reasons why it can or cannot be done.

Issue Number 1:

On the first report which was presented to Council in which the writer was not present, Council approved. When writer reviewed, it was apparent critical information was missing in order to ensure the “complete picture” was being given to a council that is responsible to the rate payers of this district. The most obvious was the requested approved amount and items that Council is now aware that rate payers are paying for, i.e. leased vehicles for staff use to come to and from their work stations. The writer is fully aware that there is government policy for this and even though it has been requested several times a clear representation has not been provided as to if this is properly followed. For example, how is this reflected as taxable benefits for individuals in accordance with Revenue Canada, etc. This is not a “witch hunt” as has apparently been described by some staff but a request to ensure there is proper disclosure to the public let alone the Council that is financially responsible for this area. Further comment to explain would be that the current Municipal Administrator has proven her administrative

strengths, but prior to this person being in that person and while in filling that position the Council made it clear that travel provisions would not be approved for the new person being hired. This was not adhered to.

For a Council that has to make motions to spend a few dollars here and there it seems odd that what would appear as carte blanche spending could occur for other items. When the initial motion was made for this quarterly report it was thought that items over \$500.00 that were spent out of the District's budget would be reported. It would be reasonable to presume that items out of an emergent basis or necessity could be done but still reported. An example would be:

Date Approved	Approved/Contract Amount	Amount Spent to Date	Recipient	Rationale/Notes
April 1/2007	\$10,000.00	\$1,500.00	Consultant	Put to Tender, Recipient used previously, expertise, etc.
May 1/2007	\$5,400.00	\$5,400.00	Mun. Admin.	Lease Vehicle required as no mode of transportation available, etc.

The above is an example only as the writer does not have available information.

Issue Number 2: Motion #695/06 apparently was rescinded as administration indicated that this would prove to be a very difficult task to accomplish. This motion was put in place in order to decrease some of the undue hardship that some resident home business people feel. The example given is that of the Surry (fictitious name) family who own and operate a four plex. In the event that some of their units are vacant the District would provide that they not pay service fees for that unit. It was anticipated that the District would provide all resident business operators that have accommodations a notice providing this information and advising them that the onus would be upon them to notify the District office. With a total population base of 492 the writer fails yet to understand why this would be such an onerous task for the District which is why an explanation has been requested.

The above is an abbreviated explanation in which the writer feels very passionate and committed about. Since joining the Council some five plus years ago the motivation from being on the Council has not been monetary, in fact the writer has not claimed many incidental expenses such phone, paper, meeting times on Council business, etc.. The motivation has been to provide a more enhanced quality of life for the residents who supply all the services in Kananaskis in order to provide Albertans the benefit of enjoying this area.

Some of the undue hardships that residents feel should not be placed by the Council that represent them. Without knowing all the information that is needed Council cannot ensure that the right decisions are being made for the residents. If further information is required the writer would be happy to provide.

Joanne Taylor
Councilor
Kananaskis Improvement District