

**MINUTES OF THE ONE HUNDREDTH and SEVENTH MEETING
OF THE KANANASKIS IMPROVEMENT DISTRICT COUNCIL
TUESDAY, MARCH 6, 2007 – 1:00 P.M.
KANANASKIS VILLAGE CENTRE**

PRESENT:

Chairperson: Linda McNeely

Councillors: Darren Robinson
Joanne Taylor
Craig Reid

Absent: Jerry Muelaner

Recording Secretary: Cheryl Dubuc Municipal Administrator

Also Present: Mike Benny Chief Administrative Officer

I. STANDING AGENDA ITEMS

1. Consideration of the Agenda

a). Items to be struck

Nil

b). Items to be added

Playground zone legislation change.
Kananaskis Improvement District flag.
2007 Census.
Community Blog on web site.

2. Review of Pending Agenda

Staff Housing Study – Remains on Pending Agenda

3. Kananaskis Emergency Services Update

Fire/Ambulance

Fire Officer Huw Jeffries was called away and so was not able to provide a verbal monthly report; 196 calls for service for the month of January 2007. Call breakdown is as follows:

41 Fire Response calls
31 Emergency Medical Services Transport calls
6 Emergency Medical Services No Transport calls
93 Parks / Dispatch calls
149 Kananaskis Emergency Services Occurrences
16 Residents calls

There were 194 calls for service for the month February 2007. Call breakdown is as follows:

- 40 Fire Response calls
- 34 Emergency Medical Services Transport calls
- 12 Emergency Medical Services No Transport calls
- 81 Parks / Dispatch calls
- 140 Kananaskis Emergency Services Occurrences
- 20 Residents calls

Royal Canadian Mounted Police

Corporal Tim Chmarney was not in attendance.

MOTION: Linda McNeely Move that Jerry Muelaner be excused from this Council meeting.

Second: Joanne Taylor

#718/07 Carried

4. Council Committee Reports/ Updates

Councillor Darren Robinson, Chairman of the Budget and Audit Committee reported that as a result of this mornings Budget and Audit Committee meeting the following motions are required;

Discussion had occurred which facilitated the following motion. The Alberta at Large Representative indicated that as a former employee of the Government of Alberta, Councillor Joanne Taylor is not personally aware that tax payers have given authority for any discretionary spending by any government employee alone. This item was brought up due to a contract given to a former government employee to develop the Kananaskis Improvement District FireSmart application. The Consultant advised that perhaps a better way to ensure transparency is to make all projects that are put out to private consultants be put out to tender.

MOTION: Joanne Taylor Move that Administration provide a briefing note within one month and a quarterly report to Council outlining what they describe as “discretionary spending.” On the report it should note all monies that have been designated by the CAO as discretionary. It should include amounts that have been approved and spent, to who and the rationale used ie: why did we have to spend this money and why did you chose the person or company you did. Also any conflict of interest issues should be addressed to ensure transparency of funds spent.

Second: Darren Robinson

#719/07 Carried

Councillor Craig Reid also suggests that the Municipal Government Act be checked to see what section of the Act provides the CAO with his authority, regarding discretionary spending.

NOTE: ***AMIP – Alberta Municipal Infrastructure Program
 ***NDCC – New Deal for Cities and Communities

MOTION: Darren Robinson Move that the \$100,000 AMIP 2006 Capital grant be

transferred to Deferred Capital Contributions – Grants AMIP. That \$88,500 of the \$100,000 be allocated for the Combination Aerial/Pumper Apparatus 2007 Capital lease payment. That \$11,500 will remain as restricted cash in the Deferred Capital Contributions-Grants AMIP.

Second: Joanne Taylor

#720/07 Carried

MOTION: Darren Robinson Move that \$215 remaining in the NDCC 2005 Capital Grant be transferred to the Deferred Capital Contributions – Grants NDCC.

Second: Craig Reid

#721/07 Carried

MOTION: Darren Robinson Move that \$4,340 of the 2006 unrestricted Surplus (Net Assets) identified as interest earned on 2006 balance in Deferred Capital Contributions - Grants AMIP to Deferred Capital Contributions – Grants AMIP.

Second: Craig Reid

#722/07 Carried

MOTION: Darren Robinson Move that \$9,533 NDCC 2006 Capital grant be transferred to Deferred Capital Contributions – Grants NDCC.

Second: Craig Reid

#723/07 Carried

MOTION: Darren Robinson Move that \$379 of the 2006 unrestricted Surplus (Net Assets) identified as interest earned on remaining balance of 2005 Capital Contributions – Grants NDCC and the 2006 Capital Contributions – Grants NDCC be transferred to Deferred Capital Contributions – Grants NDCC.

Second: Craig Reid

#724/07 Carried

MOTION: Darren Robinson Move that \$7072 of the 2006 unrestricted Surplus (Net Assets) identified as interest earned on 2006 balance in Capital Reserve Fund be transferred into the Capital Reserve Fund.

Second: Joanne Taylor

#725/07 Carried

MOTION: **Darren Robinson** Move that \$332 of the 2006 unrestricted Surplus (Net Assets) identified as interest earned on 2006 balance in the Operating Reserve Fund be transferred into the Operating Reserve Fund.

Second: **Craig Reid**

#726/07 **Carried**

MOTION: **Darren Robinson** Move that any remaining 2006 unrestricted Surplus (Net Assets) be transferred to the Capital Reserve Fund.

Second: **Craig Reid**

#727/07 **Carried**

The Council members are to meet to develop criteria regarding pro-rating of utilities for vacant properties, this issue to be added to the agenda for special meeting regarding Capital Projects.

Councillor Joanne Taylor reports that the Royal Canadian Mounted Police Community Advisory Committee met February 15, 2007 with the full intention to restart the committee. Councillor Joanne Taylor reports that the Chair of the Committee is Brad Roy, head of security for the Delta Hotel. Corporal Chmarney indicated that they wanted the community to know that it was their committee. Future meetings will be held in April, June, September and December of 2007. The meetings will take place on the third Thursday of those months. Over the next two meetings, an afternoon and evening start time will be in place to determine which brings more attendance. It is hoped that a member of the Lower Lake Cabin Association might take over the role of Vice Chair or Secretary. It is also hoped that there would be attendance from all Residence Managers so that Valley problem areas can be discussed. Corporal Tim Chmarney explained the Detachment Community Plans and Priorities. The topics mentioned as issues being focused on include accident reporting, traffic enforcement/accidents/impaired driving, guest/visitor safety, drug enforcement, theft, and community knowledge of the Royal Canadian Mounted Police. On March 12, 2007 Royal Canadian Mounted Police Officials plan to visit Kananaskis and have an unofficial lunch at the Delta Lodge with community leaders. Further information will be forth coming. For the next meeting Bow Valley Victim Services will be coming to do a presentation. At present there are several Bow Valley Victim Services advocates in the area. It was suggested that every meeting have a special event or presentation. The next meeting is scheduled for April 19, 2007 at 1:00 p.m. in the Village Centre Charlie Beil room.

Councillor Joanne Taylor also attended the Calgary Health Region – Report to the Community meeting. Councillor Joanne Taylor would like to see the Chair of Council attend these meetings.

Councillor Joanne Taylor at a later date will be providing information to Council on the Elbow River Watershed Partnership. Discussions were held with Dr. David Swan Liberal member of Alberta Legislature, Dr. Swan is interested to know if there is anything he can do for us, he is willing to come out to Kananaskis.

Councillor Joanne Taylor advised on her recent meeting the the Honourable Ted Morton, Minister of Sustainable Resource Development about increasing development in Kananaskis. Ted Morton would like to come to Kananaskis and meet with the Council to discuss development issues.

Chairman Linda McNeely reports that the Bow Valley Regional Housing Committee met on January 25, 2007. Regarding implementing a wage and benefit program, a sub-committee was formed following the staff inquiries and close vote on becoming unionized. An in-depth analysis of wages in other municipalities and into our own with comparable jobs brought about recommendations of wage increases in all areas, including incentives for shift work and a higher RRSP plan. The Staff were happy with the new recommendations and opportunities. Housekeeping issue, a letter is needed on file with the Bow

Valley Regional Housing stating who the Council representative is and also the name of the alternate. In sustainability planning The Bow Valley Regional Housing Board has a capital fund for building. The Board is requesting that all municipalities return the credit to the 2007 requisition. This money would go toward the building fund. It would be required by the government to return the credit and Council could re-allocate it back to the Bow Valley Regional Housing Board. This issue needs to be looked at and brought forward to the next Budget and Audit Committee meeting.

Councillor Darren Robinson suggests that the minutes received from the Bow Valley Regional Housing Board no longer be distributed to Council members.

Councillor Linda McNeely reports that on February 16, 2007 an Emergency Services Committee meeting was held with Chief Shawn Polley, the web-site was looked at, emergency plans were reviewed, and discussion was held regarding what this committee could do. What would it look like? What is required? Chairman Linda McNeely would like to see this committee become established with a terms of reference. Chief Shawn Polley will check into other community models. The next meeting is tentatively scheduled for March 19, 2007.

Chairman Linda McNeely reported that the February Kananaskis Country Interdepartmental Consultative Committee/Kananaskis Improvement District Working Group meeting was not held.

5. Kananaskis Country Interdepartmental Consultative Committee – Update

Kananaskis Country Interdepartmental Consultative Committee meeting has not been held since January 9, 2007. The next meeting is scheduled for March 13, 2007.

6. Subdivision and Development Authority - Update

The Subdivision and Development Authority met February 13, 2007;

Application 07-02 – Fortress - Erect shelter tent and electrical hookups for RV units.

Application 07-03 – Delta Lodge at Kananaskis – Erect a tent from May to October 2007.

Application 07-04 – Craig and Lora Ritchie – Replace existing deteriorated cabin with updated cabin and remove outhouse/pumphouse.

Application 07-06 – Mt. Kidd RV Park – Replace cedar shakes on campers centre.

Tourism, Parks, Recreation and Culture and Sustainable Resource Development is hiring a Consultant to conduct a review and provide recommendations for updates to the Kananaskis Improvement District Land Use Order.

The next meeting is scheduled for March 13, 2007.

7. June 2007 Newsletter

Chairman Linda McNeely advised that someone from the Kananaskis Community Recreational Association will submit an article regarding the Stewardship days. Councillor Joanne Taylor is to provide an article regarding the Royal Canadian Mounted Police Advisory Committee meeting. Other articles could include a request for feedback on Wireless Internet, and Premier Ed Stelmach's direction and objectives to Alberta Tourism, Parks, Recreation and Culture Minister Hector Goudreau. Articles for the newsletter are to be submitted to Cheryl Dubuc by May 1, 2007 for the June 2007 Kananaskis Improvement District Newsletter. Administration to canvas Fraser Shaw – Kananaskis Improvement District web site coordinator and Don Jensen – Tourism, Parks, Recreation and Culture IT coordinator to see about the possibility and liability risks involved with a Community BLOG page on the Kananaskis Improvement District web site.

II. ADMINISTRATIVE

1. **Approval of Minutes**

MOTION: **Joanne Taylor** Move that the minutes of January 15, 2007 be approved.

Second: **Darren Robinson**

#728/07 **Carried**

2. **Correspondence**

a). None

3. **QUESTION PERIOD**

Councillor Darren Robinson asks if any updates have been received on the casino, Mike Benny advises that nothing had been received. Councillor Darren Robinson asks if any information has been received regarding the Seebe development plans. Chairman Linda McNeely had attended one meeting. Some of the initiatives planned are very ambitious, land has been set aside for a school, community center, recreational facilities and churches.

Councillor Joanne Taylor asks if Kananaskis is supporting and promoting the area as a gay community. Mike Benny advised that he is unaware of such an initiative.

Chairman Linda McNeely asks what the status is of the plans regarding the Village Centre improvements. Mike Benny reports that a Request for Proposals was put out by Tourism, Parks, Recreation and Culture to Consultants. No proposals were received. Tourism, Parks, Recreation and Culture is looking at other options.

III. **BUSINESS ARISING FROM THE MINUTES**

1. **Review of Action Items from Previous Meetings**

Review of list;

- Highwood Business Development Corporation Assistance for Housing Study – Councillor Craig Reid advised on January 22, 2007 that the Highwood Business Development Corporation requires a formal request from the Kananaskis Improvement District for assistance.
- Stars Fund Raising Events - Received as information with direction for individuals to participate independent of the Council of they so choose.
- Royal Canadian Mounted Police Community Advisory Committee – Councillor Joanne Taylor to teleconference with Corporal Tim Chmarney on January 16, 2007. Agenda item at the March 6, 2007 Council meeting.
- Council and Community members meeting with Peter Clark March 12, 2007 – Agenda item at the March 6, 2007 Council meeting.
- Tourism, Parks, Recreation & Culture Web Link to Kananaskis Improvement District Web Site – Completed January 23, 2007
- Administration directed to schedule meeting with Calgary Health Region – Cheryl Bourassa to do presentation on Pandemic Planning to Council March 6, 2007.

MOTION: Darren Robinson

Move that Linda McNeely enter into discussions with Sustainable Resource Development that the Kananaskis Improvement District entertain the idea of hosting the Sustainable Resource Development Wildfire meeting in 2008.

Second: Craig Reid

#731/07 Carried

7. Playground Zone Legislation

Mike Benny advises that all Council are in agreement with the proposed legislative change. Administration directed to contact Shaun Hammond Assistant Deputy Minister, Transportation Safety Services Division, Alberta Infrastructure and Transportation and notify him of Council's support.

8. Kananaskis Improvement District Flag

Councillor Craig Reid suggests that the first Kananaskis Improvement District flag be retired at the 2008 Annual General Meeting. Council directs Administration to look into the framing of the retired flag.

9. 2007 Census

Council advises Administration that they do not want to do a census this year.

10. Web Site BLOG

Administration directed to contact Don Jensen and Fraser Shaw for implications of BLOG on the Kananaskis Improvement District web site.

V. PUBLIC GALLERY – QUESTION PERIOD

Bruce Lukey from the Kananaskis Lower Lake Cabin Association area was in attendance. Mr. Lukey would like to know the date of the next Royal Canadian Mounted Police Advisory Committee meeting as no one from the Cabins was able to attend the last meeting. The next meeting has been scheduled for April 19, 2007. Mr. Lukey suggested that the informational material that was presented at the Annual General Meeting February 6, 2007 be posted on the web site.

VI. NEXT MEETING

Tuesday, May 1, 2007 – 1:00 p.m.
Lower Level Council Chambers, Kananaskis Village Center

VII. ADJOURNMENT

The one hundredth and seventh meeting of the Kananaskis Improvement District Council adjourned at 6:15 p.m.